



RBCERTAA BOARD MEETING MINUTES April 5, 2017

ATTENDEES AT THIS MEETING:

RBCERTAA Board Members	Present	Guests in Attendance:
President – Nancy Nickels	X	Bob Heil
Vice President – Johnny Hernandez	X	Emily Dame
Treasurer – Paul Weavers	X	
Secretary – Terry Brim	X	
(Open Seat)		
(Open Seat)		
(Open Seat)		
(Open Seat)		
(Open Seat)		
(Open Seat)		
(Open Seat)		
(Open Seat)		
Fire Department Liaison:		
Curt Mahoney	X	

1) CALL TO ORDER/ANNOUCEMENT ~ Nancy

Meeting was called to order at 6:31

2) INTRODUCTION OF GUESTS ~ Nancy

Two guests were present, long time CERT alum Bob Heil, and new comer Emily Dame. Emily was CERT Trained in Los Angeles and now lives and works in Redondo Beach.

3) PRESENTATION OF AGENDA ORDER ~ Nancy

No requests for agenda changes.

4) CALL FOR APPROVAL OF MINUTES of February 1, 2017 & March 1, 2017~Nancy

A quorum of board members was not present at the start of the March meeting so the February minutes could not be approved at that time. Paul moved for approval of the Feb. minutes, Johnny seconded, all approved. Paul also moved for approval of the March minues, Johnny seconded, and all approved.

5) FIRE DEPARTMENT CORNER ~ Curt Mahoney

A. CPR and First Aid

Curt reported that the Rbfd will put on a refresher class for CERT members when numbers are known. Nancy will put out a flyer to CERT alumni to ascertain how many want to refresh.

B. DSW Registration

Curt stated that his understanding was that DSW registration must be done annually. In a post-meeting update, Curt corrected his statement: registration is only required once.

Nancy took the action item to put out a flyer to CERT alumni to ascertain interest in DSW registration.

C. Refresher Courses

Curt reported that Rbfd administration is willing to do refresher courses every 6 months or possibly even quarterly if there is sufficient interest/need. If done quarterly, they might add training in specific skills. This would be subject to facilities and manpower limitations.

The Rbfd also wants to do a full CERT course in the fall. Based on previous input, Curt is looking at consolidating the course to shorten the number of weeks required. The fall date is currently TBD, but Curt wants to set a date by May to allow sufficient time for getting the word out and getting signups.

6) PRESIDENT'S REPORT ~ Nancy

To expedite the meeting, Nancy skipped the president's report.

7) TREASURER'S REPORT ~ Paul

A. Presentation and call for approval of Treasurer's Report for Mar 31, 2017

i. Beginning Balance:	969.80
ii. Expenses	146.81
iii. Revenue	0.00
iv. Ending Balance	822.99

B. Revenues received. None

C. Reimbursement requests and presentation of current bills for payment. None.

D. Approvals for purchases. None.

Johnny moved to approve the report, seconded by Terry. All approved.

8) COMMITTEES

A. Fundraising – Nancy

- i. **Go Green!** Fundraising Campaign. Nancy reported no progress to date, but will continue to work on planning a picnic.
- ii. Curt reported that Whole Foods will be sponsoring an education related group for fund raising this year. He suggested we approach Smart & Final.

B. Communications/Public Relations – None

C. Community Involvement – Johnny/Nancy

- i. Fire Safety Day: Johnny will man a booth at Fire Station 2. The date is believed to be May 13. Johnny will verify date and check into moving Trailer 2 to the fire station.
- ii. Sea Fair-Cancelled
- iii. Boat Safety Day. Sat May 20. Johnny will set up a booth. Paul suggested contacting alumni who took the Live-Aboard safety training to help.

D. Disaster Communications - None

E. Equipment-Terry

- i. Update on van repair. Nancy's contact has not yet responded.
- ii. Update on Container
Curt reported that the Rbfd believes the storage container belongs to CERT, but may contribute to the cost of roof repairs. He suggested we get a bid from a licensed contractor. Terry will follow up.
- iii. Tires for Trailer. Johnny is still trying to get a response from his source.
- iv. Generator Maintenance. Nancy's contact has not yet responded.

F. Training – No discussion other than that in Section 5 above.

G. Animal Rescue – Johnny.

First meeting to organize an Animal Rescue training session will be next month. Training will start around the first week in June.

9) OLD BUSINESS - Old business is being handled by committee chairs.

10) NEW BUSINESS

A. Nominations – Will begin in May.

B. CERT Alumni Picnic/Election – Will be held At Moonstone Beach on June 24th.

11) ANNOUNCEMENTS

May 13th, Fire Safety Day, Station 1 and 2, 9am-3:30pm.

May 20th, Boat Safety Day, Moonstone Park, 9am-2pm

12) OPEN FORUM

Terry reported taking the CPR training put on by the Manhattan Beach CERT team on April 1st. It was very well organized and staffed.

Johnny reported that he will need help organizing and working the Animal Rescue training.

Emily Dame introduced herself. She comes from a fire department family, and she is CERT trained. She volunteered to help with social media and is interested in being on the CERT board.

13) ADJOURNMENT ~ Nancy

Adjourned at 7:30

Action Items

Nancy: Put out a flyer or email CERT alumni to get signups for refresh on CPR and First Aid. Due April 19.

Nancy: Put out a flyer to email CERT alumni to ascertain interest in DSW registration. Due April 19.

Nancy: Email alumni to ask for nominations. Due April 19.

Nancy: Check with contact regarding van bumper modification. Due May 3.

Nancy: Check with contact regarding Honda generator maintenance. Due May 3.

Paul: Send contact information for media promotion to Curt & Nancy. Due April 12.

Johnny: Verify date of Fire Safety Day. Due May 3.

Johnny: Determine how to move Trailer 2 to Fire Station 2. Due May 3.

Johnny: Contact alumni who took the Live Aboard safety training to help man booth at Boat Safety Day. Due May 3.

Johnny: Get cost of tire replacement for Trailer 1. Due May 3.

Johnny: Continue to organize the Animal Rescue training. Due May 3.

Terry: Get bid for repairing roof of storage container. Due May 3.