



RBCERTAA BOARD MEETING MINUTES
February 1, 2017

ATTENDEES AT THIS MEETING:

RBCERTAA Board Members	Present	Guests in Attendance:
President – Nancy Nickels	A	
Vice President – Johnny Hernandez	X	
Treasurer – Paul Weavers	X	
Secretary – Terry Brim	X	
(Open Seat)		
(Open Seat)		
(Open Seat)		
(Open Seat)		
(Open Seat)		
(Open Seat)		
(Open Seat)		
(Open Seat)		
Fire Department Liaison:		
Curt Mahoney	A	

- 1) **CALL TO ORDER/ANNOUNCEMENT**
 Meeting was called to order at 6:38 by Johnny Hernandez.
- 2) **INTRODUCTION OF GUESTS ~ None**
- 3) **PRESENTATION OF AGENDA ORDER and request for additions/deletions ~ Johnny**
 No requests for modifications, agenda approved.
- 4) **CALL FOR APPROVAL OF MINUTES** of January 4, 2017~**Johnny**.
 Moved by Paul, seconded by Terry. All approved.
- 5) **FIRE DEPARTMENT CORNER ~ Not present**
- 6) **PRESIDENT’S REPORT ~ Not present**
- 7) **TREASURER’S REPORT ~ Paul**
 Paul presented corrected reports for November and December as well as the January report. Johnny moved to approve, seconded by Terry. All approved.
 - A. Treasurer’s Report for Jan. 31, 2017
 - i. Beginning Balance 1129.59
 - ii. Expenses 80.13
 - iii. Revenue 0
 - iv. Ending Balance 1049.46
 - B. **Revenues received.** None.
 - C. **Reimbursement requests and presentation of current bills for payment.** None.
 - D. **Approvals for purchases.** None.
 - E. **Budget, 2017.**
 Paul presented the budget for 2017. Of note, at our present rate of expenditure, CERT will run out of money by September unless we generate some income. Johnny stated that income generally comes from solicited donations or from sales of shirts and gear during CERT classes. He agreed to get with Nancy and push out a request for donations from alumni.

Vote to accept proposed budget was deferred until all Board members are present.

8) COMMITTEES

- A. **Fundraising** – No Discussion
- B. **Communications/Public Relations** – No Discussion
- C. **Community Involvement** – No Discussion
- D. **Disaster Communications** – No Discussion
- E. **Equipment** – Terry (5 Min)
 - i. Update on van repair. Estimate for new bumper is ~\$500. Terry suggested deferring purchase until financial picture is better, and, in the meantime, to just cut off the damaged end of the bumper. Nancy had previously mentioned a contact who might be able to do that, so she was given the action to pursue.
 - ii. Update on Container. Emails were exchanged with the fire department requesting that the city facility services be called in to make the repairs to the roof. No response as the fire department maintains the container is owned by CERT. Johnny agreed to discuss with the fire department.
 - iii. Tires for Trailer. Terry presented a quote from Independent Repair and Tires for \$100 for two tires. Johnny will seek a second quote.
 - iv. Generator Maintenance. Terry reported that the three generators owned by CERT may need maintenance due to not draining the carburetors after last use. Not draining prior to an extended shutdown can cause carburetor to “gum up”, which makes the generator hard to start or unable to idle properly. These generators have not been started in about 18 months, and one of them would not start at that time. Terry will assess and report back next month.
- F. **Training** –
Fire department was scheduled to provide refresher training in January or February, but has not yet scheduled it. Johnny agreed to discuss with fire department.
- G. **Animal Rescue** –
Johnny made contact at the end of 2016 and still awaiting a call back.

1) OLD BUSINESS --

DMV tags. The 2017 DMV tags for the van were not installed and have apparently been misplaced. Paul investigated getting duplicates and found that the cost is \$20. He was asked to purchase the tags.

Web site maintenance. Terry reported that his daughter volunteered to help maintain the CERT web site. Johnny will get with Nancy to determine how to access it.

10) NEW BUSINESS -- No discussion

11) ANNOUNCEMENTS

Fire Safety Day will be May 13th.
Sea Fair will also be in May. Date is tbd.

12) OPEN FORUM

13) ADJOURNMENT ~

Meeting was adjourned at 7:15

Action Items:

Paul: Order replacement DMV tags for van.

Nancy: Arrange to have damaged corner cut off of bumper.

Johnny: Get with Nancy to push out request to alumni for CERT donations.

Johnny: Get with Nancy to determine how to access web site for maintenance.

Johnny: Get another quote for trailer tires.

Johnny: Contact fire department about CERT classes, CPR and First Aid refresher classes, and DSW registration.

Terry: Get quote for generator maintenance.