



**RBCERTAA BOARD MEETING MINUTES**  
**February 4, 2015**

**ATTENDEES AT THIS MEETING:**

<b>RBCERTAA Board Members</b>	<b>Present</b>	<b>Guests in Attendance:</b>
President – Johnny Hernandez	X	Bob Heil
Vice President – Dave Buckland	X	Marcelle McCullough
Treasurer – Nancy Nickels	A	
Secretary – Open Seat		
Dave Held	X	
Sandy Marchese	X	
Daerick Gross	X	
Noble Smith	X	
Courtney Steeneken	X	
(Open Seat)		
(Open Seat)		
<b>Fire Department Liaison:</b>	A	
Melissa Depaoli		
A = Absent		

- 1) **CALL TO ORDER/ANNOUCEMENT ~ Johnny**  
 Johnny called meeting to order at 6:35PM
- 2) **INTRODUCTION OF GUESTS ~ Johnny**  
 Guests present are Bob Heil and Marcelle McCullough
- 3) **PRESENTATION OF AGENDA ORDER and request for additions/deletions ~ Johnny**  
 Agenda accepted as presented.
- 4) **CALL FOR APPROVAL OF MINUTES of December 3<sup>rd</sup>, 2014 (Revised), January 7, 2015,**  
 Motion to approve January 2015 minutes as corrected by Dave Held, seconded by Sandy, approved.  
 Motion to approve December 2014 minutes as corrected by Dave Buckland, seconded by Daerick, approved.
- 5) **FIRE DEPARTMENT CORNER ~ Melissa**  
 Melissa not in attendance.
- 6) **PRESIDENT’S REPORT ~ Johnny (10 min)**
- 7) **TREASURER’S REPORT ~ Nancy (15 min)**
  - A. **Presentation and call for approval of Treasurer’s Report January 31, 2015**  
 Beginning balance \$1430.88, expenses \$191.95 (\$125.73 Insurance on Command Vehicle, \$61.22 Insurance on Van, \$5 service charge from bank. Ending balance \$1238.93 as of January 31, 2015
  - B. **Revenues received**  
 No income received.
  - C. **Donation:** Dave B donated 72.37 for gas for the van. **Johnny personally reimbursed Dave B \$28.**  
 Thank you for Dave B and Johnny for their combined contribution for gas.
  - D. **Reimbursement requests and presentation of current bills for payment**  
 No reimbursement requests or presentation of bills for payment
  - E. **Approvals for purchases**  
 No approvals for purchases
  - F. **Marcelle McCullough donated \$50. Money given to Johnny Hernandez. Receipt to be provided to Marcelle. This \$50 will be relected in next month’s Financial Report. Thank you Marcelle.**

## 8) COMMITTEES ~ Nancy (50 min)

- A. **Fundraising** – Sheila (5 Min)  
**Sheila not present.** No report. No fund raising activity.
- B. **Communications/Public Relations** – Daerick (5 Min)  
**No items to report.**
- C. **Community Involvement** – Johnny  
**RBCERTAA will have booth at the Temple Menorah on Sunday, March 29th**
- D. **Disaster Communications** – Dave Held (5 Min)  
**Dave Held met with Ken Simpson.** Ken gave RBCERTAA 2 VHF Radios and 1 older laptop with radio inter connect. This laptop will allow transmission of forms over radio. Dave Held will return RBCERTAA laptop to Nancy. The laptop also has ham radio frequencies with can help in the programing of ham radios. Dave H and Ken also looked at trailer hitch and advised that it cannot be used to tow the newer trailer. Therefore the van should be taken to a profession trailer place to have the hitch modified.  
**Dave Held want to do Ham radio training on 3/28 from 10am to 11:30am.** Possibly another training for something else could be scheduled from 11:30 to 1PM. Daerick indicated that possibly the class could be announced through social media and through Nancy's mailing list. Dave H requested to take possession of one of the Pelican Cases with radio. Dave H met with Melissa and took tour of communications center. Dave H took pictures of set up. Melissa will advise further on use of communication center.  
**Zello is used for check in every Monday at 7:30PM.** Dave Buckland is going to put information on Zello on the RBCERTAA website.
- E. **Equipment** – Dave Buckland (5 Min)  
**Dave B advised that Nancy requested access to drop box.** It is not available for board members to see on the website. It is read only.
- F. **Training** – Nancy Nickels (5 Min)

## 9) OLD BUSINESS (30 min)

- A. **Command Vehicle**  
Dave B. received another quote on repairing the Power Steering at \$532. Previous quote was \$784. Also additional information was received on Ken Porter Auctions (located in Carson). Their fee is \$200 plus 10% of sale at auction. Discussion at meeting on whether to pay for repairs before going to auction or auction as it stands. Board unanimous thought it would be better not to spend additional monies for repairs. Dave B will arrange to have radio equipment and other RBCERTAA equipment and supplies removed from vehicle. Insurance will remain in force until transfer of title. RBCERTAA decals to be removed or covered over.  
Motion: (by Sandy) To spend \$150 for smog certificate and send command vehicle for auction at cost of \$200 plus 10% of sale. Daerick 2<sup>nd</sup>. Motion passed unanimously. No opposing votes.

## 10) NEW BUSINESS (15 min)

- A. **CERT Class Preparations**  
**Currently per Johnny we have 7 people signed up for class. Johnny to check with Melissa and advise board plus guests (Bob Heil and Marcelle) if there is any time to get more attendees. Marcelle indicated in the future we should see if the library will allow posting of the class. Noble indicaed that he thought the \$40 kept people from attending. The Citizen's Police academy is Free and they have a full class. The below items will be needed if class starts.**
  - i. RBCERTAA Folders
  - ii. Items for sale: CPR kits, PPE's (masks, goggles)
  - iii. 1<sup>st</sup> Night Supplies
  - iv. Volunteer Sign-up Sheet

## 11) ANNOUNCEMENTS

Wednesday, February 4<sup>th</sup>, RBCERTAA Board Meeting  
Thursday, February 12<sup>th</sup>, RB CERT Academy #51 Begins  
Thursday, February 19<sup>th</sup>, Class ID Session  
Thursday, February 26<sup>th</sup>, RB CERT Class – CPR  
Thursday, February 5<sup>th</sup> & 12<sup>th</sup>, RB CERT Class – FIRST AID  
Wednesday March 4<sup>th</sup>, RBCERTAA Board Meeting  
Thursday, March 19<sup>th</sup>, RB CERT Class – S&R: Bring your CERT Gear for show  
Saturday, April 4<sup>th</sup>, CERT Graduation – Fire Sta. 2

**12) OPEN FORUM**

Courtney advised that Gerber Ambulance is official closed.

**13) ADJOURNMENT ~ Johnny**

Meeting adjoured at 7:40PM