



RBCERTAA BOARD MEETING MINUTES
September 3, 2014

ATTENDEES AT THIS MEETING:

| RBCERTAA Board Members | Present | Guests in Attendance: |
|------------------------------------|----------------|------------------------------|
| President – Johnny Hernandez #47 | x | Courtney Steeneken |
| Vice President – Dave Buckland #36 | x | Bob Heil #2 |
| Treasurer – Nancy Nickels #33 | x | |
| Secretary – Open Seat | | |
| Dave Held | x | |
| Sandy Marchese #34 | x | |
| Daerick Gross #50 | x | |
| Noble Smith | | |
| (Open Seat) | | |
| (Open Seat) | | |
| (Open Seat) | | |
| | | |
| Fire Department Liaison: | | |
| Ben Bellante | X | |
| | | |
| A = Absent | | |

- 1) **CALL TO ORDER/ANNOUCEMENT ~ Johnny**
- 2) **INTRODUCTION OF GUESTS ~ Johnny**
- 3) **PRESENTATION OF AGENDA ORDER and request for additions/deletions ~ Johnny**

Approved

- 4) **CALL FOR APPROVAL OF MINUTES for August 6, 2014 ~ Johnny**
 Approved with the following corrections. Dave Buckland class number is 36. Page 2, 8A Changed to “Johnny indicated that Courtney Steeneken may want to help on “this” committee.
- 5) **FIRE DEPARTMENT CORNER ~ Ben Bellante**
 Meeting of deployment panning team approved to be held at Sta 2 on 9/10 at 18:30
 CERT classes are open to RB residents first and then to non residents (at cost of \$100)
 Classes applications to be updated with 2015 dates by Diane Hom-Jones as soon as dates determined.
 Classes could start possibly mid-February. Library sets dates.
 Note list of names that registered for last class cannot be released by RBFD due to privacy, but RBFD will contact them when next class schedule.
 Discussed “Safety Fair”. Ben will check with PD to see if time slot available to have speaker from FD.
 Nov 15 is refresher training. Chief needs more time and information to approve. Information needed includes: How many people (board advised 4 to 5 teams of 5 = 30 people.) Need area for personal belongings. Time would be 10AM to 3PM. Prefer Station 3. It was suggested RBCERTAA bring their own cribbing for event.
- 6) **PRESIDENT’S REPORT ~ Johnny (10 min)**
 Asked for someone to think about taking position on board as Secretary
- 7) **TREASURER’S REPORT ~ Nancy (10 min)**
 A. Presentation and call for approval of Treasurer’s Report August 31, 2014

Opening balance \$2322.38. Expenditures: Registration of command vehicle \$742 (which included \$286 penalty for late registration), Command vehicle insurance \$121.08, Van insurance \$65.03. Money received \$60 (donations), \$21 (sales by Nancy), accounting correction of (4.59). Ending balance \$1470.68. The \$286 penalty was due to RBCERTAA not receiving registration invoice from DMV. It was due on 6/30/2014.

8) COMMITTEES ~ Nancy (35 Min)

- A. Fundraising – Sheila (5 Min)**
Sheila will be at next meeting. Therefore discussion tabled.
- B. Communications/Public Relations – Daerick (5 Min)**
 - i. Social Media Guidelines and Review – draft was submitted by Daerick, more to follow next month
- C. Community Involvement – Marc (5 Min)**
 - i. Safety Fair
Marc not available (due to parents in town).
Discussion on possible raffle. Backpack suggested. Courtney suggest giving out “wallet” meds.
Board discussed and decided that meds should not be given.
Sandy advised she would donate or get a backpack donated to raffle at safety fair
- D. Disaster Communications – Norman Thorn (5 Min)**
Norm not at board meeting. Noted recent meeting was cancelled. Need to improve on meeting cancellation notice.
- E. Equipment – Dave Buckland (5 Min)**
Discussion on running generators on a scheduled basis and storage of gasoline. RBCERTAA will not be storing gasoline. There are siphons to use in emergency. Also suggested we use generators at exercises and then get rid of gas. There is a policy that is tied to generator in trailer 1. Dave to get copies of policy and review. Dave to do policy on vehicles. It is suggested that board members have hard copies of generator and vehicle policies.
- F. Training – Nancy Nickels (10 Min)**
 - i. Shakeout:
Nancy advised there will be no combined shakeout drill with the BCJCO this year.
 - ii. Refresher: Deployment Drill
Discussion included doing a call out for the drill at station 3. Act as if called out.
Start communications. Practice “what to do in disaster”.

9) OLD BUSINESS (40 min)

- A. Animal Disaster Response – Sandy**
Sandy and Johnny will work on putting together meeting.
Courtney advised she is on Torrance Animal Rescue team.
Board is interested in advising CERT member on how to plan for their pets should disaster occur and what CERT responders can do to help with pets and stay safe.
- B. Deployment Plan Team-Johnny**
Meeting schedule Wednesday 9/10 at Sta 2 at 18:30PM. Bob Heil to bring deployment plan he has from corporate level. Board and select people will be invited to attend and work on planning.

10) NEW BUSINESS (15 min)

- A. D&O Insurance Update-Dave**
Dave gave information
Event Liability is separate from D&O.
It is going to take money for liability coverage. Approximately \$1000 for 1 million in coverage annually.
Possible way to finance insurance:
It could be done with \$20/month per board member donation.
Divesting interest in command vehicle and use money to get liability insurance.
Dave to follow up on pricing and have 2 or 3 options at next meeting
- B. Command Vehicle-Sandy**
Discuss included divesting interest in command vehicle or not. Both financial and physical necessity were discussed.

11) ANNOUNCEMENTS

Wednesday, September 3rd, Board Meeting, BCHD, Beach Cities Room, 6:30pm
Wednesday, September 10th, Deployment Plan Team Meeting, 6:30pm
Wednesday, October 1st, Board Meeting, BCHD, Beach Cities Room, 6:30pm
Sunday, October 5th, Safety Fair, City Hall, 10am -3pm

Thursday, October 16th, Official Great California Shakeout, 10:16AM
Saturday, November 15th, 10am – 3pm, Refresher at Station 3 (tentative)

12) OPEN FORUM

13) ADJOURNMENT ~ Johnny
Meeting adjourned 9PM

Minutes submitted: Sandy Marchese, acting secretary