



RBCERTAA BOARD MEETING MINUTES
August 6, 2014

ATTENDEES AT THIS MEETING:

| RBCERTAA Board Members/CLASS | Present | Guests in Attendance: |
|--------------------------------------|----------------|------------------------------|
| President – Johnny Hernandez / #47 | X | Bob Heil |
| Vice President – Dave Buckland / #36 | X | Marc Lear |
| Treasurer – Nancy Nickels | A | Sheila Johanknecht |
| Secretary – Open Seat | | |
| Dave Held | X | |
| Sandy Marchese / #34 | X | |
| Daerick Gross / #50 | X | |
| Noble Smith | X | |
| (Open Seat) | | |
| (Open Seat) | | |
| (Open Seat) | | |
| | | |
| Fire Department Liaison: | | |
| Ben Bellante | A | |
| | | |
| A = Absent | | |

- 1) **CALL TO ORDER/ANNOUCEMENT ~ Johnny 6:34PM**
- 2) **INTRODUCTION OF GUESTS ~ Johnny**
- 3) **PRESENTATION OF AGENDA ORDER and request for additions/deletions ~ Johnny**
 Correction in replacing “Nancy’s name with Johnny’s on various agenda item. Agenda approved
- 4) **CALL FOR APPROVAL OF MINUTES for July 2, 2014 ~ Johnny**
 Dave Held motion for approval, Dave Buckland 2nd, Approved
- 5) **FIRE DEPARTMENT CORNER ~ Ben Bellante**
 Ben Bellante on vacation.
- 6) **PRESIDENT’S REPORT ~ Johnny (10 min)**
 - A. **Swearing in Board Members - Johnny**
 Daerick Gross, Dave Held and Noble Smith sworn in as board members by Johnny
 - B. **Committee Chair Opportunities**
 - i. Communications/Public Relation
 - ii. Community Involvement
 - iii. Fundraising
 Johnny advised that there are opportunities to be chair or join these committees
- 7) **TREASURER’S REPORT ~ Nancy (10 min)**
 - A. **Presentation and call for approval of Treasurer’s Report July 31, 2014**
 Noted: Nancy excused from meeting.
 Opening balance \$2704.73

Expense included: \$121.08 (command veh ins), \$65.03 (van ins.), \$200.83 (plaque outgoing president), Income: \$4.59 (paypal), balance endin July 31, 2014 \$2322.38

On July 30 three transactions totaling \$14.44 were fraudulently taken from our RBCERTAA bank account. The bank has been advised and will reverse the transactions. Also, a fraudulent transaction of \$25 was posted on July 29. This has already been reversed by the bank. Noted the frudulent transactions are not reflected in the balances submitted and should not effect the report. Sandy asked about a check of \$50 that was given to Nancy on July 2, 2014, but not shown on the report. This was donation by CERT member Clif Tatum. This question will be passed along to Nancy. Sandy motioned report to be approved, Dave Held 2nd, report approved.

B. Revenues received

Sandy gave cash to Johnny of \$10 from Gary Horn towards President's Plaque

C. Reimbursement requests and presentation of current bills for payment
NONE

D. Approvals for purchases
NONE

8) COMMITTEES ~ Nancy (35 Min)

A. Fundraising –

Sheila Johanknecht volunteered to be Chair.

Johnny indicated that Courtney Steeneken may want to help on this committee, Has many ideas and will submit plans and ideas for consideration at future meeting

B. Communications/Public Relations –

Daerick volunteered to Chair

Johnny to coordinate with Daerick and Nancy to turn newsletter over to Daerick

Daerick submitted "Social Media Guidelines and Review" for boards review

To be futher discussed at next meeting

C. Community Involvement –

Marc Lear volunteered to be Chair

Next upcoming event is Sunday, October 5th, safety fair

Johnny to work with Marc and advise duties

RBCERTAA received thank you letter from "Vitco Properties of Torrance" re: Rick Shigo CERT presentation.

D. Disaster Communications – Norman Thorn

Norm not present, no report. Johnny advised of meeting Tuesday, August 19th.

E. Equipment – Dave Buckland

Dave repoted that items were received from BCHD. Nancy, Dave B, and Friend distributed items into kits. Dave B indicated futher help needed ad Noble volunteered to help with the equipment. Dave B to contact Noble.

F. Training – Nancy Nickels

No report as Nancy on excused absence

9) OLD BUSINESS (40 min)

A. Animal Disaster Response –

Sandy to follow up with Vet that took CERT class

10) NEW BUSINESS (15 min)

A. New Board Members Email Accounts

Johnny requested Dave B to delete email accounts with @RBCERTAA.org for CERT members no longer on board and to add for those new on board. Also Dave B to update website with new board.

B. CERT Academy #51

Sandy to prepare "Welcome Kits" for class. Bob Heil offered to help, but Sandy advised in could be done by one person, but thanked Bob for offer.

Johnny passed around signup sheet for board to attend class to help.

i. Sign-up

So far 9 people signed up

ii. Re-Certification

Date to be advised

iii. Applications

Forms provide at meeting for board members

C. Deployment Plan Team

Sandy got list of cell numbers and carriers of board members to provide list to Redondo Beach Dispatch.

11) ANNOUNCEMENTS

Tuesday, August 6th, National Night Out
Tuesday, August 19th CERT Ham Team Meeting, Station 2, 6PM-8PM
Thursday, August 21st, First Day of Academy #51
Wednesday, September 3, Board Meeting, BCHD, Beach Cities Room, 6:30PM
Thursday, October 16th, official Great California Shakeout, 10:16AM

12) OPEN FORUM

**Sheila asked how we were funded and what fund raisers were done in past. Discussion followed.
Sandy offered to send her an email with some info on past experiences on funding.
Bob Heil indicated RBCERTAA needs to communicate and reach out to more members.
Sandy requested that board of directors insurance quotes be agenda item next month
Sandy requested that "command" vehicle disposal by sale be agenda item next month**

13) ADJOURNMENT ~ Johnny at 8:30PM

Respectfully Submitted: Sandy Marchese, acting Secretary Date: August 26, 2014