



## RBCERTAA BOARD MEETING MINUTES May 7, 2014

### ATTENDEES AT THIS MEETING:

RBCERTAA Board Members	Present	Guests in Attendance:
President – Nancy Nickels	X	Noble Smith
Vice President – Johnny Hernandez	X	Dave Held
Treasurer – Dave Buckland	X	Daerick Gross
Secretary – Doug Rodriguez		
Greg Madden		
Sandy Marchese	X	
Marcelle McCullough		
Norman Thorn	X	
(Open Seat)		
(Open Seat)		
(Open Seat)		
<b>Fire Department Liaison:</b>		
A = Absent		

- 1) **CALL TO ORDER/ANNOUCEMENT ~ Nancy 6:40**
- 2) **INTRODUCTION OF GUESTS ~ Nancy**
- 3) **PRESENTATION OF AGENDA ORDER and request for additions/deletions ~ Nancy**
- 4) **CALL FOR APPROVAL OF MINUTES for April 9, 2014 ~ Nancy**  
Sandy motioned, Dave B 2<sup>nd</sup>, approved
- 5) **FIRE DEPARTMENT CORNER ~ NO ONE PRESENT**
  - A. Captain Herrera  
No liaison at this time. Chief Metzger out of town, Capt. Herrera on leave.  
Nancy checking on who to contact at Rbfd.
- 6) **PRESIDENT'S REPORT ~ Nancy (5 min)**
  - A. GraduationB  
Per Nancy: Nancy, Dave, Johnny, Debbie, Lew Westerni  
Graduation went well Had a cake to celebrate 50<sup>th</sup> class. Debbie **Bina** O'Brian got cake donated by Albertson's. Strong Leader in class **Daerick** Goss.  
Reporter from Daily Breeze took lots of pictures and did write up on Monday 5/5.
- 7) **TREASURER'S REPORT ~ Dave (10 min)**
  - A. **Presentation and call for approval of Treasurer's Report March 31, 2014 & April 30, 2014**  
**Beginning March \$3427.42, Ending: \$3199.95 \$3,190.77**  
**Beginning April \$3199.94 \$3,190.77, Ending: \$3244.61 \$3,190.24**  
**The \$44 insurance fee is for the trailer. \*Dave Buckland to advise period cover and what is covered. Nancy to contact Lori Richards for documentation. Paid \$65 for PO Box rental (semi annual fee)**  
**Sandy motioned, Nancy 2<sup>nd</sup>, approved. – Both treasurer's reports.**

- B. **Revenues** received - Nancy to give \$6 in cash received.
- C. **Reimbursement** requests and presentation of current bills for payment  
**Coming expense for hinge & window to be under \$200.**
- D. **Approvals** for purchases  
Dave requested to purchase 5 air horns at \$10 each. OK'd by those present.  
Dave requested triage tape 5 rolls \$2.33 (red, yellow, green, blue white) and get minimum of 5 sets. Hold off on tape until further information received.  
Dave requested: We have 26 first aid kits that say MRC. 1"x6" RBCERTAA with red cross.  
By Embroidme cost \$10.50. Per Dave Held use label maker. Norm has 1" label maker.  
Sandy suggested duct take & marker. Suggest white with RED writing tape. Nancy to get price on the tape. Cost not approved until email to board.

8) **COMMITTEES ~ Nancy (35 Min)**

- A. **Fundraising** – Marcelle (5 Min)  
Marcelle on Honeymoon/vacation.  
Johnny putting together back pack kit for raffle for SeaFair.  
Marcelle gave two PAL kits for raffle at SeaFair. Thank you, Marcelle.  
Nancy contacted Bank of West regarding donation. Nancy talked to Pranay at Bank.  
Pranay awaiting a supervisor to be hired so that he can submit.
- B. **Communications/Public Relations** – Sandy Marchese (5 Min)
  - i. Press Release  
Sandy submitted Grad pix to Beach Reporter & Easy Reader  
Sandy to submit Fire Open House pic to publications
- C. **Community Involvement** - Johnny Hernandez (5 Min)
  - i. Fire Service Day  
Station 1 covered, Nancy, Sandy & Daryl/Gloria McClusky 11 to 1, Noble 1 to 3  
Station 2 covered by: Johnny, Becky Sims, Conrad Saydah
  - ii. Sea Fair – Set Up 9AM on 5/18  
Johnny all day  
Nancy all day  
Becky Sims 2 to 4  
Sandy 1 to 3  
Dave all day  
Noble  
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- D. **Disaster Communications** – Norman Thorn (5 Min)
  - i. Ham Team/Ham Radio - Nancy (10 min)
    - a) April Meeting - Communications overall plan complete and now need meeting with Chief Metzger and Chief Lepore if back from leave.
    - b) Monday Night Check-In – Did first RBCERT ham radio check in on Hughes Repeater.  
Ken Simpson was net control and kept it open for 20 minutes. This was 4/28/2014.
  - ii. Ham Radio Training Class - Not enough sign-ups for class. Nancy to offer other resources for
  - iii. Training. 6/14/14 Norm will teach at radio communication class at BCJCO.
  - iv. Training at Refresher - Per Nancy Capt. Herrera would like training on FRS radios  
Nancy asked Ken Simpson to help with training. Ken Simpson cannot due to work schedule.  
Nancy found through the FCC website a training (Part 1 and Part 2) on protocol on how to use a radio. Also Nancy found an exercise to practice. Dave Held will be trainer on radio at refresher.
  - v. Nancy & Sandy will do email for signups for refresher and picnic.
- E. **Equipment** – Dave Buckland (5 Min)
  - i. Trailer Tire – Per Dave NON ISSUE.
- F. **Training** – Nancy Nickels (5 Min)
- G. At Class #50 we have new committee sign ups \*\*\*\*\*

9) **OLD BUSINESS (20 min)**

- A. CERT Refresher – Nancy  
May 17: Noble, Dave Held, Nancy
- B. CERT Picnic Potluck - Nancy  
Sign-ups so far: Nancy, Sandy & Johnny  
Franklin Park

**10) NEW BUSINESS (30 min)**

**A. Recognition of the RBFD for Class #50**

Nancy put together a Certificate for FD for 50 classes. Dave B & Johnny wanted to it presented at Public Safety. Don Martinez indicated it could be done at City Council. Nancy to contact city manager.

Motion by Nancy to do presentation, Johnny 2<sup>nd</sup>, motion passed

**B. Nominations for 2014-15 Board of Directors**

Sandy described requirements.

Dave Held accepted.

John Hernandez accepted

Dave Buckland accepted

Nancy Nickels accepted

Courtney for future

Greg Madden nominated

Doug Rodriguez

Sandy Marchese

Noble Smith accepted

Norm Thorn declined

Marcelle McCullough declined

Daerick Gross future

**ANNOUNCEMENTS**

Wednesday, May 7<sup>th</sup>, Board Meeting, BCHD, Beach Cities Room, 6:30pm

Saturday, May 10<sup>th</sup>, Fire Service Day, Station 1 & 2, 10am – 3pm

Saturday, May 17<sup>th</sup>, RB CERT Refresher, Station 3, 10am – 3pm

Sunday, May 18<sup>th</sup>, Sea Fair, King Harbor Yacht Club, Noon – 5pm

Tuesday, May 20<sup>th</sup>, Ham Team Meeting, Station 2, 6pm – 8pm

Wednesday, June 4<sup>th</sup>, RBCERTAA Board Meeting, Beach Cities Room, 6:30pm

Saturday, June 21, RBCERTAA Potluck Picnic 10am – 3pm

**11) OPEN FORUM**

**2014 Community Preparedness Training: \$91 cost 7/25 to 7/27 City of Cerritos – Nancy send flyer.**

**12) ADJOURNMENT ~ Nancy 8:15 adjourned**

**Submitted by: Sandy Marchese**