



RBCERTAA BOARD MEETING MINUTES
January 9, 2014 6:45p

ATTENDEES AT THIS MEETING:

RBCERTAA Board Members	Present	Guests in Attendance:
President – Nancy Nickels	X	Marc Lear
Vice President – Johnny Hernandez	X	Lew Western
Treasurer – Dave Buckland	X	
Secretary – Doug Rodriguez	X	
Greg Madden	X	
Sandy Marchese	X	
Marcelle McCullough	X	
Norman Thorn		
(Open Seat)		
(Open Seat)		
Fire Department Liaison:		
Capt. Bob Herrera	X	
A = Absent		RB Chamber

- 1) **CALL TO ORDER/ANNOUCEMENT ~ Nancy 6:55**
- 2) **INTRODUCTION OF GUESTS ~ Nancy** Noted above
- 3) **PRESENTATION OF AGENDA ORDER and request for additions/deletions ~ Nancy** - Sandy asked if her items be moved up so she can leave by 8pm.
- 4) **CALL FOR APPROVAL OF MINUTES for November 7, 2013 ~ Nancy** Motion by Doug to approve, seconded by Johnny, carried unanimously
- 5) **FIRE DEPARTMENT CORNER ~ Bob Herrera (5 min) 7p -**
 - A. Question about Ham class. CERT class 50 March 6th - April 26th CERT Class 51, August 21-Oct9, 11th
 - B. CERT Liason will be Bob's
 - C. Banner will be hanging, Inglewood Mar 3-9 under King Harbor sign Feb 17 – Mar 2 Inglewood
 - D. Planned to be upstairs in Library. May be under construction
 - E. Chief is in support of radio communication
 - F. Training room at station 2 or station 3 as needed for CERT (Nancy noted that are initial needs are Board meeting room and Ham radio meetings). Bob noted Nancy would be best getting authorization from chiefs.
 - G. Sandy noted that the website wasn't updated, Bob noticed that too, needs to go through Dianne Hom.
 - H. Bob spoke about instructors for class and smart classroom @ station 2. 2 70" and 1 50" tv to be used for this, from grant from LA county.
- 6) **PRESIDENT'S REPORT ~ Nancy (10 min)** Nancy stated that the comm hub project was going to be one of her priorities.
- 7) **TREASURER'S REPORT ~ Dave (10 min)**
 - A. Presentation and call for approval of Treasurer's Report November 30, 2013 Doug made motion to approve Nov/Dec financial reports, Marcelle seconded, voted unaimously to approve.
 - B. Revenues received - ~\$1100 in donations, and bundling 0.23 from comm project, and \$26.49 from command vehicle fund. Leaving \$3,822.98 in general fund. \$204.78 left in trailer project.
 - C. Reimbursement requests and presentation of current bills for payment \$186.11 for insurance for both vehicles

D. Approvals for purchases

8) COMMITTEES ~ Nancy (50 Min)

- A. **Fundraising** – Marcelle (5 min) – Marcelle said “voluntary dues” are doing well. We need to think about something big to do for 50th.
 - a. Nancy said that we need to capitalize on holidays coming up to raise funds, mentioned fundraiser with Sees candies.
 - b. Marcelle spoke of approaching city council for funds, but should be for a specific project.
 - c. Nancy mentioned that she could approach Beach Cities again, but that they generally
 - d. Dave Buckland said that it is easier to get donations from companies when someone works there. We could send letter to alumni to seek assistance. Also approaching CenterCal, AES, etc.
 - e. Promote 2014, looking to get 50 corporate sponsors to celebrate 50 years.
- B. **Communications/Public Relations** – Sandy Marchese (5 Min) 7:40p
 - a. Citizen corp council, Chief Metzger and others in attendance. 115 candidates for FD, hope to get ~15 candidates out of this list
 - b. Mock drill at City hall, went well, and working to have a drill at the schools
 - c. Communications – Sandy feels that she doesn’t have ability to continue, as she is not getting responses. Needs to get responses from the boards. Marcelle mentioned that we all need to do a better job at communication.
- C. **Community Involvement** - Johnny Hernandez (5 Min) Nothing to report –
 - a. Follow up with Nancy & Diane to get flyers made to pass those out to community businesses. Dave would like to put up on website.
 - b. 1995 was the first CERT class, according to Pat Aust at CCC meeting.
- D. **Disaster Communications** – Norman Thorn (5 Min) working on the class, absent
- E. **Ham Team/Ham Radio Net** - Nancy (5 min) – 7:57p
 - a. Need to find a place to work on vans, can’t do it at AES.
 - b. Comm plan is 1/3 finished, need to find a meeting room to finish.
- F. **Equipment** – Dave Buckland (5 Min) –
 - a. BCHD looking to distribute disaster kits.
 - b. Dr. Santori is going to donate backpacks, but we’re not sure what’s in them. Need to communicate with her.
- G. **Training** – Nancy Nickels (5)
 - a. Ham radio class is getting a lot of attendees

9) OLD BUSINESS (35 min) (Due to the holidays this parts of this section maybe postponed until Feb 2014)

- A. Board Member Expectations – Marcelle & Doug (15 min) – Tabled until next meeting
- B. Vehicle Insurance Liability-Dave (5 min) – Vehicles we have the best rates. Board insurance, is \$600/yr, for intentional acts.
- C. Call Out Procedure-Sandy (5 min) February
- D. Budget 2014-Dave (10) –
 - a. We went over budget, Nancy said that we need to consider handout expenses for training.
 - b. This is a good start, and should be a dynamic budget to be revisited every 3 months.
 - c. Picnic discussed as a member retention event.
 - d. Postage expense was discussed
 - e. David should get this budget prepared, and have monthly report in same format.
 - f. Doug raised question about gas expense, and Marcelle brought up expenses for trailers.
 - g. Amended to \$7k to include an emergency activation fund.

10) NEW BUSINESS (10 min)

- A. Meeting Space – To be continued 8:41pm

ANNOUNCEMENTS

Saturday, January 11th, RBCERTAA/HARC Ham Radio Class, 8:00am-5:00pm
Saturday, January 18th, RBCERTAA/HARC Ham Radio Class, 8:00am-5:00pm
Thursday, February 6th, Board Meeting, TBA

11) OPEN FORUM

12) ADJOURNMENT ~ Nancy Adjourned 8:44pm