



RBCERTAA BOARD MEETING MINUTES
March 6, 2013

Attendees at this meeting:

RBCERTAA Board Members	Present	Guests in Attendance:
President – Nancy Nickels	X	Noble Smith
Vice President – Open Seat		Jack Smit
Treasurer – Debbie Bina-O'Brien	A	Natalie Eckhart Class 23
Secretary – Doug Rodriguez	X	Sandy Marchese
Marcelle McCullough	X	
Dave Buckland	A	
David Byrd	X	
Greg Madden	X	
Johnny Hernandez	X	
(Open Seat)		
(Open Seat)		
Fire Department Liaison:		
Capt. Dan Bliss, Capt. Bob Herrera	X	
A = Absent		

- 1) **CALL TO ORDER/ANNOUCEMENT ~ Nancy 6:44pm**
- 2) **INTRODUCTION OF GUESTS ~ Nancy 6:44pm**
- 3) **PRESENTATION OF AGENDA ORDER and request for additions/deletions ~ Nancy**
- 4) **CALL FOR APPROVAL OF MINUTES for January 3, 2013 and February 7, 2013 ~ Nancy** – Marcelle made motion, David Byrd to accept meeting minutes for both Jan/Feb, passed unanimously.
- 5) **Special Guest ~ Noble Smith 6:50pm** – Noble is celebrating his 90th anniversary of his birth, and would like to be allowed to invite some guests. 372-5937 Suggested that it be in the middle of June on a Saturday. He would be willing to donate to help defray costs for his guests. Nobody objected
- 6) **FIRE DEPARTMENT CORNER ~ Bob Herrera**
 - A. Bob open discussion.
 - i. New Chief, and he discussed CERT briefly. Nancy will have a meeting later this week.
 - ii. Discussed picnic, funding for burgers, City BBQ.
 - iii. Bob will check what's available in June, and reserve it
 - B. CPR Certification – 7:10pm Bob discussed with his team, and some feel it is an impact, and some don't. He will need to discuss with the Chief, and get back to us. Bob will check with past classes and see how many alumni actually showed up. Feels that the cost of cards is negligible ~\$3.00. Nancy raised the issue of us actually having a volunteer become an instructor.
 - C. Refresher Course – 7:17pm April 20th, 2013. ~10am – 3pm
 - i. Nancy reminded that it was to cover communications. Will meet on 14Mar13 at CERT class.

- ii. Bob would like to meet with Nancy and Ham Radio Team to find out what we're expecting of the FD.
- iii. Nancy described a drill where they are searching a grid, and then communicating as they go along, and get more instructions.
- iv. Or a tabletop drill, where those viewing describe what they see and those on outside draw what was communicated.
- v. .
- D. Swearing in Board Member: Johnny Hernandez 7:29pm – Johnny was sworn in by Capt. Hernandez
- E. Bob asked about recert for First Aid. Bob asked if there is an issue with a limit.
 - i. Bob suggested teaching informational vs. actionable, and how to move the data from the air to paper, and have documentation of what happened.
- F. Graduation
 - i. It was discussed that we need to prepare for graduation, moulage, etc. Melissa can do moulage
 - ii. Nancy suggested that we check inventory for moulage
 - iii. Nancy can help if needed.
 - iv. Bob will get volunteers for victims
 - v. Certificates for graduation
 - vi. Nancy talked about offloading equipment from the CV during the class.
- G. Re-Cert cards CPR/First Aid. Suggested that we ask for SASE to mail it to them if wanted.
- H. Email addresses not provided for the last two classes. We've asked them to fill out a form for us so that we keep. Bob will work to locate past alumni records.
- I. Bob summarized his tasks.
- J. Asked about Fire Safety Day, said it is probably 11May13
- K. 25-31March, national Tsunami week. Nancy would like to do something.

7) OLD BUSINESS:

- A. **TREASURER'S REPORT ~ Debbie 6:53pm** Nancy did in Debbie's absence. Nancy went over expenses and deposits based on bank ledger due to Debbie's absence. \$7,833.48 for all funds. CV debit of ~\$122 for insurance, and ~750 in alumni donations.
 - i. Presentation and call for approval of Treasurer's Report [n/a](#)
 - ii. Revenues received ~750
 - iii. Reimbursement requests and presentation of current bills for payment n/a
- B. **Other items**
 - i. Communications Hub Project Update ~ Nancy 8:07pm Norm, Michael Cook,
 - ii. Nancy went through her PP presentation
 - iii. Repeater needed to get communication over the mountain between N/S
 - iv. Fixed equipment in the VAN
 - v. Field Radios to monitor FRS and HAM
 - vi. Command vehicle would be the only person communicating with EOC.
 - vii. Doug brought up the fact that we already have a radio that was loaned to us by RBPD.
 - viii. Greg made suggestion that QTH.com is a great source for used equipment.
 - ix. National Ham Radio Field day June 22-23 Overnight exercise
- C. **Leadership Redondo – Trailer Donation Update ~ Nancy 8:37pm**
 - i. Moving forward, but haven't heard from liaison recently.

7) NEW BUSINESS

- A. **From the President ~ Nancy**
 - i. 2013 California Statement CERT Conference 8:39pm
 - 1. Nancy summarized the highlights of the event which was in Cerritos
 - 2. Attended CERT, past, present, future, Frank Borden founder of CERT
 - a. 85 started, 87 CERT vision in LA Recruitment, training, retaining.
 - b. 94 Northridge hit, 1000 CERT members responded.
 - c. Utilized 1 CERT per 14 volunteers (spontaneous)
 - d. Getting the most of CA Shakeouts.
 - e. EOP, CERT Op Plan, CERT communication plan
 - f. Documentation of communication, and communication exercise
 - g. Motivation, how to keep them engaged.

- i. Volunteers want to be prepared for them
 - ii. Welcomed (welcoming committee)
 - iii. Good training
 - iv. Very interesting work
 - v. how much time will it take
 - vi. Appreciated, TY cards
 - vii. Communicate often
 - viii. Know they are making a difference
 - ix. Socially connected
 - x. Leaders volunteers, old, young want to learn something new
- ii. Twitter Hash Tag #RBCERT and #RBCERTAA – social media, hootweet
- iii. SeaFair, Sunday, May 19th, 1-5pm - 9:01pm

B. Committees ~ Nancy

- i. Fundraising – Nancy Nickels (Chair 2012-13)
- ii. Public Relations – (Open Chair)
 - a) Community Involvement (Johnny Hernandez)
 - b) Communications-Sandy (Pressroom)
- iii. Equipment – Dave Buckland (Chair 2012-13)
 - a) Command Vehicle Wash and Wax – Need to Wax
 - b) Van Batteries – dead, Nancy will work to get it jumped and charged.
 - c) Maintenance Schedule

C. Brainstorming Session – Topic: Social Activities

8) ANNOUNCEMENTS

- i. Thursday, March 6th, RBCERTAA Board Mtg, BCHD, 6:30pm
- ii. Tuesday, March 19th, Ham Radio Team, BCHD, 6:00pm
- iii. Saturday, April 6th, CERT Academy #48 Graduation 10:00am
- iv. Monday, April 8th, RBCERTAA Board Mtg, BCHD, 6:30pm
- v. Tuesday, April 9th, Ham Radio Team, BCHD, Coast Rm, 6:00
- vi. Saturday, April 20th, RB CERT Refresher Course 10:00am
- vii. Tuesday, April 23rd, Ham Radio Team, BCHD, Catalina Rm. 6pm
- viii. Sunday, May 19th, SEAFAIR

9) OPEN FORUM

10) ADJOURNMENT ~ Nancy 9:07pm