



RBCERTAA BOARD MEETING MINUTES
February 7, 2013

Attendees at this meeting:

RBCERTAA Board Members	Present	Guests in Attendance:
President – Nancy Nickels	X	
Vice President – Open Seat		
Treasurer – Debbie Bina-O’Brien	X	
Secretary – Doug Rodriguez	X	
Marcelle McCullough	X	
Dave Buckland	A	
David Byrd	X	
Greg Madden	X	
(Open Seat)		
(Open Seat)		
(Open Seat)		
Fire Department Liaison:		
Capt. Dan Bliss, Capt. Bob Herrera		
A = Absent		

- 1) **CALL TO ORDER/ANNOUCEMENT ~ Nancy 6:33pm**
- 2) **INTRODUCTION OF GUESTS ~ Nancy** Johnny Hernandez, would like to help the board, and head up a committee, Community Involvement
- 3) **PRESENTATION OF AGENDA ORDER and request for additions/deletions ~ Nancy 6:35** Request made to add nomination to agenda order
 - A. Added – Nominations for board 6:36pm Marcelle nominated Johnny Hernandez, Debbie seconded, passed unanimously. Johnny wants to head up Community Involvement to help spread the word.
- 4) **CALL FOR APPROVAL OF MINUTES for January 3, 2013 ~ Nancy 6:38pm** – Tabled until March 7th, 2013
- 5) **FIRE DEPARTMENT CORNER ~ Bob Herrera 6:40**, no representative present, will delay until later in meeting. 6:52pm
 - A. CERT Academy #48 11 signups as of 2 weeks ago.
 - i. Banner not hanging, Bob thought it was. He will check on it.
 - ii. Debbie asked if there could be a follow up call to ensure that they show. Johnny said his grandson is signed up for that.
 - iii. Debbie is going to reach out to local papers for exposure for class.
 - iv. Bob Herrera said he is holding pattern until new chief gets here.
 - v. Marcelle asked FD what they needed from us for opening night. Bob will be there opening night. Nancy said she needs to go to library to take inventory, she will then provide list to Bob. CPR is slated for 3rd class. Sequence of classes may change. Bob noted that he asked for volunteers at latest meeting, but not many volunteers. Says they have a new crew, and feels good about them.
 - vi. Nancy asked if it would be appropriate for CERT to do a presentation to the FD.
 - B. CPR and First Aid Certification – 7:13pm
 - i. Still up in the air, Bob will let us know ASAP. Nancy will change calendar. (3 cpr, 4-5 first aid)
 - C. Refresher Course – Communications training: regardless of media, streamline the information.
 - i. Refresher course tentatively April 20th, 2013 venue and content TBD 10am-3pm

- ii. Large discussion surrounding refresher course

6) OLD BUSINESS:

A. TREASURER'S REPORT ~ Debbie 6:40pm

- i. Presentation and call for approval of Treasurer's Report
 - a. Correction to reflect price for insurance for command vehicle to ~\$1480.98 per year
 - b. Doug made motion to accept treasurers report with corrections, David Byrd seconded, passed unanimously.
- ii. Revenues received 6:46pm funds from Queensboro for profits from sales of apparel
- iii. Reimbursement requests and presentation of current bills for payment –
 - a. Debbie presented bill from State farm for insurance for van wanted us to review and initial that we reviewed. Marcelle made suggestion that we provide current drivers, and raised deductible to \$1,000. Nancy will check on it and get back by next meeting.
 - b. 199 form from Jared van Sloten, need to file and change address.

B. Other items

- i. Communication Hub Project Update ~ Nancy 7:56pm
 - a. Nancy summarized the how the meeting evolved from communications, to power source, etc. Marcelle questioned about inclusion of laptops, etc.
 - b. They are still deciding what equipment to purchase, and then will present it to the board, board will ultimately need to approve purchases.
- ii. Leadership Redondo – Trailer Donation Update ~ Nancy 8:07pm
 - a. Dave Buckland attended the kickoff meeting at Kincaids
- iii. Survey Letter ~ Debbie 8:14pm
 - a. Marcelle passed out survey, it was recommended to keep it short and sweet.

7) NEW BUSINESS

A. From the President ~ Nancy

- i. Shakeout 2013 8:21pm Nancy said meetings have not started, but if anyone would like to join in, Nancy can share information.

B. Segway ~ Debbie 8:22pm Had talked to owner about fundraiser, getting donation. He will offer discounts to CERT, and then could afford donations, but as all businesses are suffering as well as his.

C. Phone Tree ~ Nancy

- i. Debbie confirmed that there are leads in district 1 & 2, need to confirm 3, 4, 5
- ii. Public Relations – (Open Chair)

D. Committees ~ Nancy

- i. Fundraising – Nancy Nickels (Chair 2012-13)
 - a) Nancy sent out fundraising email, David Byrd did not get it, but did not get it from Nancy
- ii. Public Relations – (Open Chair)
 - a) Community Involvement (Johnny Hernandez) 8:38pm suggested that Johnny review past calendars to see what we can involve us.
 - b) Communications-Sandy (Pressroom)
- iii. Equipment – Dave Buckland (Chair 2012-13)

E. Brainstorming Session – Topic: Communications Nancy led session. She will compile results

8) ANNOUNCEMENTS

- i. Thursday, February 14th, RBCERT Class, RB Public Library, 6:30pm
- ii. Tuesday, February 19th, Ham Radio Team, BCHD, 6:00 pm
- iii. Tuesday, March 5th, Ham Radio Team, BCHD, 6:00pm
- iv. Wednesday, March 6th, RBCERTAA Board Mtg, BCHD, 6:30pm
- v. Tuesday, March 19th, Ham Radio Team, BCHD, 6:00pm

9) OPEN FORUM

- i. Marcelle said that we needed to put the picnic on next month's agenda

10) ADJOURNMENT ~ Nancy 8:55pm