



**RBCERTAA BOARD MEETING MINUTES**  
**October 04, 2012**

Attendees at this meeting:

<b>RBCERTAA Board Members</b>	<b>Present</b>	<b>Guests in Attendance:</b>
President – Nancy Nickels	X	Bob Johnson Class 46
Vice President – Open Seat		
Treasurer – Debbie Bina-O’Brien	A	
Secretary – Doug Rodriguez	X	
Marcelle McCullough	X	
Dave Buckland	A	
David Byrd	A	
Greg Madden	A	
(Open Seat)		
(Open Seat)		
(Open Seat)		
<b>Fire Department Liaison:</b>		
Capt. Dan Bliss	A	
A = Absent		

- 1) **CALL TO ORDER/ANNOUCEMENT: 6:36pm ~ Nancy**
- 2) **INTRODUCTION OF GUESTS ~ Nancy introduced Bob Johnson of BestSurvivalProducts.com graduate of class of 46**
- 3) **PRESENTATION OF AGENDA ORDER and request for additions/deletions ~ Nancy 6:39pm**
- 4) **CALL FOR APPROVAL OF MINUTES for September 6, 2012 ~ 6:38pm Nancy Marcelle made a motion to accept minutes. Dave Buckland seconded.**
- 5) **FIRE DEPARTMENT CORNER~ Captain Dan Bliss or Representative – Dan absent, Nancy will keep him updated.**
  - A. **Graduation 6:43pm Saturday October 27th.**
    - i. Nancy asked for those who may attend. Marcelle, Dave Buckland. Marcelle asked about packets, Nancy said she asked Gary about materials for making packets.
    - ii. Discussion around moulage, and volunteering during graduation
  - B. **Refresher Course – 6:41pm** Ideas for refresher course.
    - i. Marcelle had the idea of just doing a social, to get members more involved. Also asked if Dan already had input from our group.
- 6) **OLD BUSINESS:**
  - A. **TREASURER’S REPORT ~ Nancy 6:48pm**
    - i. **Presentation and call for approval of Treasurer’s Report**
      - a) Discussion surrounding Allcom. They charged us \$10. We were under the understanding that this was a donated service. Will discuss more later in the meeting.

- ii. **Revenues received** 6:56pm. Nancy went over the Financial Report. David Byrd Motion to accept, Dave Buckland Seconded. Motion Carried
- iii. **Reimbursement requests and presentation of current bills for payment** – 7:01pm Dave Buckland donated \$30 worth of “donation decals”
- iv. **Budget Requests** - None

**B. Other items**

- i. Marcelle brought up the outlay of expenses for the Van and the Command Vehicle. As old as the van is, maybe it is best to think about eliminating this expense because as it gets older, it’s going to require more maintenance and cost more. Nancy noted that this is one of the most expensive months.
  - a) Doug asked for clarification about which vehicle we were talking about. He noted that the Command Vehicle was the most expensive item and is not used much and is very expensive to have it sitting there.
  - b) Nancy stated that the reason that we have the command vehicle is good because of the electricity that the generator produces. Capabilities are far better than the van. Nancy stated that she spoke with someone at the BCHD, and a potential grant falls in line with our needs and purposes.
  - c) Doug stated that David Byrd said the generator is running, but then it was said once we get the carb fixed it will run. We are not in the position to afford this. The generator will cost \$600+ to get fixed, we already have 2 mobile generators, and it is not as flexible as our cars, etc.
  - d) Marcelle stated that the grant is not guaranteed. Nancy said she needs to get it in now, vs. in a month from now.
  - e) Marcelle stated that since the Command vehicle is funded, that is why she brought up the Van. Marcelle asked if we could put on the agenda to consider getting rid of the van.
  - f) Doug proposed that we consider selling the Command vehicle as it cost almost 2.3x as much for just insurance, not counting gas, maintenance, etc. Nancy kept bringing up the potential grants, and getting a cell phone, etc.
  - g) Dave Buckland brought up that we don’t know if the FD would ask us to setup a command post, etc. Nancy said that when we originally got the vehicle, there were concerns about the cost. She said that we have enough funds for another year.
  - h) Doug stated that he still has concerns about how much it costs, and when we acquired the van, it was proposed that we could sell the CV if we could not afford it.
  - i) Dave Buckland and David Byrd stated that the CV is perfect for quick setup when organizing spontaneous volunteers.
  - j) Nancy extolled the virtues of the CV, and how useful it is.
  - k) Doug made the motion that we put on the agenda to get rid of one vehicle, Marcelle seconded. Aye – Doug & Marcelle, Opposed – David Byrd, Dave Buckland, Greg Madden and Nancy.
- ii. **Update on Allcom 7:41pm** – Nancy
  - a) Nancy signed up, said we get our own toll-free number. Send out to all members, and they get basic account, Genie Messenger Light. Text, email from blog, Said members sign up and they join groups.
  - b) Nancy said that the FD is worried that cell service may not work, but Nancy said that the facility at BCHD has cell tower on roof, on one of the highest points in the area.
  - c) Nancy said that she spoke with Lisa Santora and she suggested we join forces with them, and have BCHD as a meeting place.
  - d) Allcom is not using SMS, it is using their icon to send messages.
  - e) Marcelle asked if we could get some documentation to find out more about this. We have never had any information other than what was provided verbally.
  - f) Greg M. asked how hard it was to sign up, Nancy stated that is what quite confusing.
  - g) Marcelle said that we already have Nixle which is free.
  - h) Greg asked if we could send out an invite to all board members to connect to Allcom
  - i) Marcelle had concerns about what we need to do after our 3 years of membership, we are still getting charged for data.
  - j) We will review and consider whether Allcom is useful.
  - k) David Byrd asked who had access to our Nixle. Sandy Marchese has login credentials, and these should have passed these on to the current board.

- l) Marcelle asked Nancy about earlier comments she had with regards to the BCHD wanting us to stage here. Marcelle's concerns were surrounding what their expectations were.
- iii. Shakeout 2012 8:05pm Nancy
  - a) Nancy asked for additional volunteers. David Byrd said that he could volunteer for check-in. Marcelle stated that there is a meeting at 6pm tomorrow at Hermosa EOC. Nancy stated that there was an email that went out to the Alumni.
  - b) Nancy stated that we need to bring two pop-ups, 1 set of triage tarps; RBFd will provide Gas Meter, 10 Fire Extinguishers, cribbing instructor and materials.
  - c) Nancy mentioned that we discussed that we could use our old call out lists to invite Alumni to attend the Shakeout.

**7) NEW BUSINESS**

**A. From the President ~ Nancy**

- i. MRC – Nancy met with Nancy Santora to discuss how to get alumni involved. MRC program was funded by the state. Needed to meet state guidelines in order to qualify for funding. Nancy discussed having a social event at BlueWater Grill, Lisa S. has a connection there. Nancy is going to work on putting together a social.
  - a) Nancy asked about having MRC at our booths at events. They want to get involved with us, so they can see us a connected team.
  - b) Marcelle thought a social would be a good idea, and also including MRC folks in our events
  - c) Nancy spoke to Lisa about the grant process and communication project. Nancy stated that Lisa felt we would be in.
  - d) Nancy brought up the subject of getting a smart phone or a tablet. Marcelle suggested that we consider a pay as you go phone.
  - e) Nancy stated that she is going to meet with Ken Carr at the safety fair to discuss needs for getting the Ham radios functioning.
  - f) Marcelle stated that we should have a plan prior to purchasing laptops, etc. Nancy stated that we could pre-load it with Mapquest Pro, etc ready for a disaster.
  - g) Nancy stated that we have monthly meetings with citizens corp. Nancy said there were suggestions that MRC group should go through CERT to find out how we operate.
  - h) Social was just discussed yesterday, will be communicated offline.
- ii. Trainings – 8:31pm – Formidable footprint. They offer free online trainings. ONX group, offer training throughout the year. Influenza pandemic, wildfire, etc. Nancy thinks it would be good to do in a group setting. 7-hour window, but you can take it at your convenience. Wildfire is Jan 26th, would need facility. Multiplayer event, one person drives the screen, but is a group activity.
  - a) Marcelle suggested that we do it as a BCJCO event.
- iii. Beach Cities Walking Group – 8:39pm – meetup.com,
  - a) Look for Beach Cities Walking Group, Maoi. Nancy went there and searched for it. Teams within the groups. Nancy thought meeting near the sea lab would be great.
  - b) Marcelle asked if we could get all these events on the calendar

**B. Committees - Nancy**

- i. Fundraising – Nancy Nickels (Chair 2012-13) 8:45pm
  - a) Working on the Grant
  - b) Annual fundraising campaign
  - c) Marcelle said she is working on a letter for the drive.
  - d) David Byrd said there are two places in the city that will donate a percentage of their proceeds just for putting it on our website. Nancy said it would be good if David Byrd could look into this and do it during the beginning of the month.
- ii. Public Relations – (Open Chair) 8:50pm
  - a) Community Involvement
    - 1. Safety Fair – Nancy
      - a. Nancy has 4 people to setup, 4 people throughout the day, and 4 for tear down.
      - b. Marcelle asked who was bringing the van. Nancy said she was planning on it.
      - c. Nancy suggested selling water and capri suns, not sodas. No dates from FD for next year's CERT class.

- d. Nancy has forms for alumni update and CERT class interest.
- 2. 2012 Senior and Adult Disabled Health Fair 8:59pm – Invited to have a booth, Friday October 26th, 11 am - 2pm
  - a. Marcelle suggested that we provide training materials/brochures for disabled citizens.
  - b) Communications-Sandy (Pressroom) 9:02pm
- iii. Equipment – Dave Buckland (Chair 2012-13) 9:06pm Dave Buckland showed the window sticker that he had made up.

**C. Brainstorming Session – Topic: RBCERTAA Purpose and Goals 9:08pm**

**9) ANNOUNCEMENTS**

- i. Thursday, October 4<sup>th</sup>, CERT Academy #47 First Aid Class
- ii. Thursday, October 4<sup>th</sup>, RBCERTAA Board Mtg, BCHD 6:30pm
- iii. Sunday, October 7<sup>th</sup> – Redondo Beach Safety Fair
- iv. Saturday, October 13<sup>th</sup> – BCJCO Shakeout Drill at PV City Hall
- v. Thursday, October 18<sup>th</sup> – Official State-Wide Shakeout Drill
- vi. Saturday, October 27<sup>th</sup> – CERT Academy #47 Graduation

**9) OPEN FORUM**

**10) ADJOURNMENT ~ Nancy Adjourned at 9:09pm Next meeting Nov 1.**