



RBCERTAA BOARD MEETING MINUTES



JULY 05, 2012

Attendees at this meeting:

RBCERTAA BOARD MEMBERS	Present	Guests in Attendance:
President, Gary Horn	X	David Byrd
Vice President, Marcelle McCullough	X	Lauraine Carunan
Treasurer - Nancy Nickels	X	Sandy Marchese
Secretary (acting) Susanne Rengo	A	Armando Ruiz
Debra Bina-O'Brien	X	Greg Madden
Dave Buckland	X	Bill Brand (Councilman Dist 2)
Bandy Harkins	A	
Doug Rodriguez	X	
Courtney Steeneken	A	
(open Board Position)		
(Open Board Position)		
Fire Department Liaison: Capt. Dan Bliss	X	
A = Absent		

- 1. Call to order/announcement:** The regular monthly meeting of the Redondo Beach CERT Alumni Association was called to order by Sandy Marchese (Past President), and then turned meeting over to Vice-President, Marcelle McCullough.
- 2. Introduction of Guests:** The guests introduced themselves. Councilman Bill Brand addressed RBCERTAA to thank us for our contribution to the Fish Clean-up last year. He also wanted to remind us to make sure to do our filings as a 501(c)(3) so that we do not lose the non-profit standing. Bill also asked if we are funded by the city and RBCERTAA indicated that we are a separate entity from the City of Fire Dept. The RBFD with city support provides the classes. Topic of donations prompted Armando Ruiz to ask what he can do when citizens he meets ask how they can donate. Marcelle mentioned that she would speak to this later in the meeting.
- 3. Presentation of Agenda Order and request for additions/deletions, Motion and approved.**

4. **Call for Approval of the Minutes for June 07, 2012 meeting.** Sandy provided corrections to the minutes. Doug motioned to accept minutes with corrections, Gary – Seconded, Motion Carried.

5. **FIRE DEPARTMENT CORNER:**

A. Dan Bliss advised he was sorry he couldn't attend the General Meeting due to being out of town on vacation...RBCERTAA advised that involvement with the organization was recognized at the General Meeting. Dan commented on the text message during the General Meeting working as anticipated. Dan Bliss is following up at Chief Lepore's request on RBCERTAA becoming part of the Disaster Volunteers as presented by Brenda Emrick at the General meeting. Armando asked if there were any physical fitness requirements and Marcelle asked about Disaster Service Worker Status, Dan was unsure.

6. **OLD BUSINESS:**

a. **TREASURER'S REPORT ~ Nancy**

- i. Presentation and call for approval of Treasurer's Report – Motion made by Dave Buckland, seconded by David Byrd, Motion carried unanimously.
- ii. Revenues received – Covered in treasurers report
- iii. Reimbursement requests and presentation of current bills for payment – Reimbursement requests and presentation of current bills for payment – Nancy submitted \$19 for new board certificates.(\$19.87 and it was for Now Board Member Binders)

b. **Other items**

- iv. Review of General Meeting – Marcelle acknowledged Dan's involvement with CERT at the meeting in his absence. Brenda Emrick spoke, and there were about 40-45 people in attendance. She also mentioned that even though Eric was not attending tonight's meeting, he was available for a board position.
- v. Final Comments – Gary went over his goals during his term Facebook, call-out system (noted needs a technically competent volunteer to help with this), FRS, Combo, Satellite phones, SMS, and one of them was to fill all board positions, but unfortunately not all goals were accomplished. Gary noted that he would hand over notes to Sandy by 10Jul12 for handover to new executive board.

7. **.NEW BUSINESS:**

a. **From the President:-Gary Horn**

- i. Swearing in of New Board – New board was sworn in
- ii. Election of new officers – Nominations for **President**
 - 1. Marcelle nominated Doug – Doug "...respectfully declined..."
 - 2. Gary nominated Nancy, she accepted, Dave Byrd seconded.
 - 3. Doug nominated Debbie – Debbie "...respectfully declined..."
 - 4. David Byrd nominated Marcelle – Marcelle "...respectfully declined..."

Vote was called, Nancy was voted in as president.

- iii. Nominations for VP

1. David Byrd nominated Debbie – Debbie “...respectfully declined...”
2. Dave Buckland was nominated – Dave B. “...respectfully declined...”
3. Eric Baird was nominated, accepted by proxy (Marcelle) – Vote was called, Eric was voted in as VP.

iv. Nominations for Secretary

1. Doug nominated Debbie - “...respectfully declined...”
2. Marcelle nominated Greg Madden - “...respectfully declined...”
3. Marcelle nominated Doug – “...reluctantly accepted...”

Doug was voted in as Secretary

v. Nominations for Treasurer

1. Marcelle nominated Debbie – Debbie accepted

Debbie was voted in as Treasurer

b. Comments from new president – Nancy made acceptance comments and said “We’re going to do this.” Thanks previous BOD for their past commitment.

- i. Dan gave thanks and “Bat phone” number to Nancy. Doug asked about make up CPR class and what happened to all that submitted their names on the waiting list. Dan asked that we compile and send him a list of names of those who need a class and he will schedule one or more as needed. Nancy asked Board to have goals to bring to next board meeting. Gary’s current projects to be handed over to the board. Sandy gave notes re: transfer of President procedures to Nancy.

Gary mentioned that RB Employees are paying the same as non-residents.

Marcelle said CERTAA is a separate entity, but wants City to take a more active role in filling of the CERT Class, not RBCERTAA. Armando mentioned that some cities in LA work with LASD, vs FD. Nancy mentioned that RB officials say great job, but don’t help out as much as they could with funding, etc. We should start asking for what we need.

Sandy discussed expectations; callout, organization, etc.

c. Committees

- i. **Fund raising** – Nancy Asked for co-chair
- ii. **Equipment** – **David Byrd, Debbie, Greg M.** –

1. Nancy asked David B. to schedule meeting

2. Key list

iii. **PR – Marcell to step down, but will help as needed** - Sandy Pressroom

1. Community Involvement

2. Need to get more involvement from graduates, need to start at graduation or during class.

Need additional volunteers to fill board positions and help with committees.

8. Announcements-Dates to remember:

- i. Saturday, July 21st – Relay for Life, Alta vista Park, 9AM thru Sunday, July 22, 9:00AM
- ii. Thursday, August 2nd – RBCERTAA Board Meeting, BCHD Redondo Rm. (6:30PM)
- iii. Thursday, September 6th start of CERT Academy #47
- iv. Sunday, October 7th – Redondo Beach Safety Fair
- v. Saturday, October 13th - BCJCO Shakeout Drill in RPV
- vi. Saturday, October 27th – CERT Academy #47 Graduation

9. OPEN FORUM:

- a. **Armando suggested involving school age children in CERT. There was a program that Debbie looked into involving school age children, Debbie to discuss with Armando offline.**
- b. **David Byrd, Command vehicle, generator has carb problem \$400-\$900, depending on model of carb.**
- c. **Hole in A/C cover, \$129 each, \$30 freight- Armando to look into a cheaper fix**
- d. **Armando, David Byrd, Greg Madden to coordinate waxing of command vehicle**
- e. **Marcelle asked that we leave tonight knowing what we would need to do in an emergency.**
 - i. **Debbie asked about phone tree, review of call out list**
 - ii. **Nancy to confirm who has keys for vehicles, etc.**

The meeting adjourned at 21:02

Notes: Secretary – Doug Rodriguez