

RBCERTAA Board Meeting Minutes



JULY 7, 2011

Attendees at this meeting:

RBCERTAA Board Members	Present	Guests in Attendance:
President, Sandy Marchese	X	Mirasol Shanker
Vice President, Doug Rodriguez	X	Brandy Harkins
Treasurer, Nancy Nickels	X	Florene Hartfield
Secretary, Bob Applegate	X	Debbie Bina-O'Brien
Dave Buckland	X	Mike Grady
Gary Horn	X	
Marc Lear	X	
Marcelle McCullough	X	
Susanne Rengo	X	
Courtney Steeneken	X	
Fire Department Liaison:		
Capt. Dan Bliss		
A = Absent		

The regular monthly meeting of the Redondo Beach CERT Alumni Association was held on Thursday, July 7, 2011 at 6:33 PM, the President being in the chair.

- I. **Call to order/announcement:** The minutes of the last meeting were corrected and approved. (Sandy noted that Dave Buckland was not present at the general meeting in June and the new elected Board is for the 2011-2012 term.)
- II. **Introduction of Guests:** The guests shown above were introduced by Sandy.
- III. **Old Business:**

A. Treasurer's Report: Nancy

- 1. Presentation and call for approval of the Treasurers Report. Reviewed and Approved

Previous Balance:	1,769.18
Revenues Received:	1,914.00
Payments Made	92.92
Adjustments	.00
Ending Balance	3,590.22

2. Comments on Finances for the Picnic: Sandy indicated that her report on the Luau Funding and Expenses was non official; it was presented to offer a different view.

B. Brandy Harkins was elected to the board for the 2011-2012 term.

IV. **New Business:**

- A. Capt. Dan Bliss swore in the new RBCERTAA Board for 2011-2012: Brandy Harkins, Courtney Steeneken, Dave Buckland, Debbie Bina-O'Brien, Doug Rodriguez, Florene Hartfield, Gary Horn, Marc Lear, Marcelle McCullough, Nancy Nickels, Susanne Rengo.
- B. The new Board elected the officers for the new term 2011-2012:
 - President – Gary Horn
 - Vice President – Marc Lear
 - Secretary – Rotating position until the position is filled at later meeting.
 - Treasurer – Nancy Nickels
- C. Leadership was transferred to the new Executive Board.
- D. Marcelle presented the outgoing president, Sandy Marchese, with a plaque and commended Sandy and the executive board for their work in bringing recognition to CERT from city management, obtaining donations from Northrop and for the accomplishments of CERT during the year with the fish cleanup, tsunami drills and our involvement in the Beach City Joint CERT drill at the AES facility. Sandy thanked her entire board for the success of CERT during her term as President. Sandy stated, "it was a team effort and it was a wonderful team to work with. We learn in CERT to work as a team and that's what made RBCERTAA successful" Sandy acknowledged and thanked Capt. Dan Bliss for acting as the liaison with the Fire Dept. and Capt. Bliss in turn thanked the new officers. She also mentioned that FEMA has a new CERT manual available.
- E. Marcelle attended a class recently that was a collaboration with Disaster Corps and the Red Cross.
- F. The CERT banner installation needs to be reserved in advance of events.
- G. The board meeting location will continue to be held on the 1st Monday of the month at fire station #2 but is subject to change in the future.
 - a. Billy's Restaurant would like us to return to their meeting room.
 - b. Totally Wine meeting room would be inappropriate for us to meet at
 - c. Brandy said she would check for a possible meeting room for us to use at BCHD.
- H. JATV aired a 30 minute segment interviewing Sandy and Chief Lapore. It covered RB CERT and preparedness. Sandy will confirm whether we have permission to put the video on the RBCERTAA website.
- I. Committees – New President – The new board will set up new committee chairs and/or reaffirm current chairs at our next meeting.
 1. The Shakeout Information and BCJCO:
 - a. Marcelle presented a forms training session on July 6 at MB Fire Station.
 - b. The Safety Officer Training will be on 7/20 at MBFD from 6:30-8:30 PM and will be conducted by Kent Iverson (RSVP to training@mbcerta.org and include your full name and CERT organization in which you are a member)
 - c. The BCJCO will also have an FRS Radio Class on 7/23 from 10:00 – Noon at Marine Avenue Park and if you want to attend RSVP to training@mbcerta.org and include your name and CERT organization.
 2. Community Relations – Gary will bring the CERT van to the Relay for Life on 7/23-24 in Alta Vista Park, Redondo Beach. Mike Grady will request MRC's through Brandy and he will prepare a spreadsheet to track volunteer's time and activities.

V. Announcements:

- Saturday-Sunday, July 23-24 Relay for Life, Cert Booth
- Monday, August 1, RBCERTAA Board Meeting, Fire Station #2
- Thursday, Sept. 8, Start of CERT Academy Class #45
- Tuesday, Sept. 13, Public Preparedness Event, 15 min. CERT presentation
- Saturday, October 15, BCJCO Shakeout Drill in Manhattan Beach
- Sunday, November 13, RBCERET Semi Annual Refresher Drill, Fire Station #2
- Other items – see RB CERT Calendar

VI. Open Forum:

- A. Debbie suggested that the new board be presented with a binder containing the board roster and bylaws.
- B. Brandy suggested that position descriptions be presented to the board members. It was mentioned that the descriptions are included with the by laws on our website. She also suggested that we prepare a strategic plan for the year and committees be formed to reach the goals. Someone responded that the executive board meets plans and sets goals. The vision statement and mission are on the website. Gary indicated that he will be available for contact on any questions that arise. Mike Grady is also available to advise the board.
- C. Gary discussed a reverse 911 program. Dave added that Hermosa Beach has this program. Funding should be presented to the public. We can submit this request to the Safety Commission which meets on the 3rd Monday monthly. Brandy indicated that BCHD has a state program and it may be compatible.
- D. Hermosa Beach recently had a sheltering program presented by the Red Cross. It was interactive with the community with a city map and that city and the Red Cross partnered with the presentation.
- E. Sandy and Marcelle attended a class recently that was a collaboration with the Disaster Corps and Red Cross
- F. The van has a locking gas cap.

VII. Adjournment: The new president, Gary Horn, adjourned the meeting at 8:30 PM