



Meeting attendees:

RBCERTAA Board Members	Present	Guests in Attendance
President - Sandy Marchese	X	
Vice President - Doug Rodriguez		
Treasurer - Nancy Nickels	X	
Secretary - Bob Applegate		
Dave Buckland	X	
Gary Horn	X	
Marc Lear	X	
Marcelle McCullough	X	
Susanne Rengo	X	
Courtney Steeneken	X	
Open Board Position		
Number of Board Members Present	8	
Fire Department Liaison		
Captain Dan Bliss		

X = Present

The regular monthly meeting of the Redondo Beach CERT Alumni Association was held on Monday, June 6, 2011, at 6:31PM, the President being in the chair. The minutes of the last meeting were approved.

- 1) **Introduction of Guests:** Sandy (Brandy Harkins and Debbie Bina-O'Brian, Mike Grady and Flo)
- 2) **Presentation of Agenda Order and Request for Additions/Deletions:** Sandy
- 3) **Call for approval of minutes** - Sandy ~ Approved
- 4) **FIRE DEPT. CORNER n/a (no representative)** Dan Bliss will return on 6/08.
- 5) **OLD BUSINESS:**
 - A. **TREASURER'S REPORT** –Nancy submitted a detailed report of expenses for the luau and the net costs after the raffle were \$40.52 (Budget for Luau was \$500.00). The ending balance at the last meeting was \$3,286.93 and the ending balance on 6/04 was \$1,769.18. She received donations for \$90.00; apparel purchases \$115. And DVD sales of \$24.00 which will be turned over to MB CERT BCJCO

Reimbursement requests and presentation of current bills:

Gary Horn submitted a reimbursement request for \$5.00

Debbie Bina-O'Brian submitted 2 checks for deposit; one for apparel and \$100 for software

B. Other items

i. There were many positive responses for the May 2 meeting at the Historical Library. Sandy sent a thank you note to the library for allowing CERT to use the building.

ii. General Meeting/Luau June 4

- a. Election Results: New Board: Doug Rodriguez, Nancy Nickels, Dave Buckland, Marc Lear, Marcelle McCullough, Susanne Rengo, Courtney Steeneken, Flo and Debbie Bina-O'Brian. Brandy Harkins was nominated for the board.
- b. Overall event responses for next year:
 - Move food tables so balls from games don't land in the food
 - Debbie Bina-O'Brian will plan crafts for various age groups
 - Ball games should be in a better location
 - Members should respond to e-mail regarding suggestions and furnish input

6) NEW Business:

A. President's Comments/ Overview:

Sandy declined nomination to the board since she is the Safety Commissioner. She will be an advisor to the new president. At the July 7th meeting, the board will election officers for the year.

Total Wines located in the Galleria Mall has a community room with tables and chairs that can be used for meeting at no cost. We can discuss this at the next meeting

B. Sandy distributed a calendar for 2011-2012 with the events highlighted.

B.2. RBCERTAA will present the city with a 24 hour clock for the EOC office

C. Relay for Life: EMT's are not required for the event (July 23-24). Possibly Mike Grady and Brandy Harkins (MRC) might participate.

D. COMMITTEE REPORTS:

ii. **Picnic/Luau (June 4):** Nancy (Chair) thanked the committee (Debbie, Gary and Courtney) and next year they will develop a planning checklist.

Rick Shigio, Flo and Noble Smith were a big help at the picnic in handling the election table. Marc was able to get the ice needed for the picnic to be donated to our group. Courtney handled the games and thought the sack race and tacky tourist were okay but the bean toss was too hard for the children.

The pop-up from Dive and Surf will be returned to them 6/07.
 The PD furnished the sound system
 The FD and City Works Dept. provided tables and chairs
 Gerber Ambulance donated the supplies for the baskets.

iii. **Election – Bob A.** (Chair) The ballots will be held for 6 months

iv. **Shakeout – Information:** Marcelle (Chair) has contacted Mira Costa High School and they have allowed usage of their facilities for the event. The planning committee meets on the 3rd Sunday monthly. The MOU from RB FD was sent to MBFD on 6/06/2011. There will be a training class on Forms 7/06/11.

v. **Community Relations:** Gary (Chair)

a. Sea Fair Sunday 5/22 1 PM – 5 PM at KHYC. This will probably be an annual event geared toward safety and boats. Gary thanked Nancy, Marc and Dave for their participation.

b. Fire Dept. Appreciation Day: Saturday 5/07 10 AM – 3 PM. Gary thanked all of the CERT volunteers that participated. The expenses for printing of handouts was \$41.63, which will have to be absorbed by RBCERTAA.

vi. **Funding/PR :** Marcell (Chair) ???

- vii. **Apparel & Other Saleable Items** – Sandy (Chair) She purchased CERT Books for sale to classes from Right as Rain. New triage tags to be used for drills and training should be purchased in the future. Green wrist bands were purchased and can be sold at upcoming classes for \$8.

Independent Repair spent \$5,000 for the CERT hats we have in inventory and we sell them for \$5.00 each. We should offer them to the BCJCO for sales to reduce our inventory and contribute something to the doner for the sales.

Some people want long sleeve t-shirts. We can order a generic shirt with the CERT logo and use it as a sample for sales. Individual orders can be submitted to avoid large inventories.

- viii. **Communications** – Bob Applegate (Chair) – Paperwork for next CERT class signup is available on line.
- ix. **Equipment:** Phil (Chair) and Dave Buckland – We should review the expiration date of medical supplies. We also should label boxes in the van and storage locker .The 6’ folding table with chairs should be put in the storage locker. Two pop-ups were donated to us by Lydia Rodgers.

8. ANNOUNCEMENTS:

- i. **Thursday, July 7 – RBCERTAA Board Meeting (note change is due to holiday)**
- ii. **Thursday, Sept. 8th – Start of CERT Academy #45ii**
- iii. **Saturday, October 15 – BCJCO Shakeout Drill**
- iv. **Sunday, November 13th – RBCERT Semi Annual Refresher**

9. OPEN FORUM –

- i. Mike Grady thanked Sandy for the gift certificate donated to him which he was going to use at the Guitar Center Store but he accidentally dropped the card in the store and ended up donating it to the person that found the card in the store.
- ii. We should start a scrap book to archive the pictures that are taken at various events we participate in representing CERT.
- iii. Dave and Sandy will review the “Depiction Program” donated by Debbie. It tracks members in the city using imported coordinates from IC mapping program.
- iv. Brandy has a Disaster Service Corps which can be sued by CERT when they are calling out for volunteers.
- v. Dave and Debbie are the coordinators for the Hermosa Beach training “Map Your Hood”. There are 9 steps immediately after a disaster that should be followed. It was developed in Washington state and available on CD. BCHD partnered with Hermosa Beach covering apartment complexes with needs and senior living projects in their city.

The meeting adjourned at 8:26 PM

Bob Applegate, Secretary (Notes provided by Susanne Rengo)