



Meeting attendees:

<b>RBCERTAA Board Members</b>	<b>Present</b>	<b>Guests in Attendance</b>
President - Sandy Marchese	X	Lauraine Caruana
Vice President - Doug Rodriguez	X	Bob Heil
Treasurer - Nancy Nickels	X	Gary Horn
Secretary - Bob Applegate	X	Marc Lear
Dave Buckland (6:40)	X	
Phil Gilbreth	Excused	
Marcelle McCullough	X	
Susanne Rengo	Excused	
Monty Ruth	X	
Courtney Steeneken (6:50)	X	
Vacancy		
<b>Number of Board Members Present</b>	<b>8</b>	
<b>Fire Department Liaison</b>		
Captain Dan Bliss	X	

X = Present, A = Absent

The regular monthly meeting of the Redondo Beach CERT Alumni Association was held on Tuesday, November 2, 2010, at 6:33PM, the President being in the chair. The minutes of the last meeting were approved, with a change of "Fire Station 2" to "Fire Station 1."

- I. **Introduction of Guests:** Sandy
- II. **Presentation of Agenda Order and Request for Additions/Deletions:** Sandy
- III. **Nominations for the Board:** Marc Lear was nominated to the board and made a brief statement. It was then noted that Gary Horn's election to the board was already scheduled for this meeting, which took precedence over Marc's nomination.
- IV. **Elections to the Board:** Sandy
  - A. Bob Applegate raised a concern that the current board was seated in violation of the RBCERTAA bylaws, which requires that board members be elected during a general meeting, among other issues, and that the current board did not have the authority to hold board elections.
  - B. Subsequent to the meeting, Marcelle requested that the following statement be entered into the record: "The discussion revealed that some members of the Board interpreted the bylaws to be that an election was required if more than one person wanted any one position. Failure to have that scenario in the past number of years those board members understood the bylaws to state that a vote at general meeting was not necessary."
  - C. A motion passed that "The current seated board is confirmed



to continue on as board members until the next scheduled election.” The motion passed, with Bob as the lone dissenting vote.

D. Gary Horn was elected to the board.

V. **Swearing in of New Board Members:** Sandy

A. Gary and Dave were sworn in by Captain Bliss.

B. Courtney expressed dismay that some board members were rudely talking during the swearing in ceremony.

VI. **Fire Department Corner:** Captain Dan Bliss

A. Captain Bliss reported that the recent ShakeOut drill was the largest such drill in Los Angeles County. He congratulated Monty, Marcelle and Doug in particular for their efforts.

B. Dan said that the Class #43 graduation training went well, with some minor frustrations on his side of the effort. He also particularly noted Marcelle filling in with moulage assistance.

C. He also noted that alumni training is scheduled for November 13 and that the RBFD could not provide food this year, owing to budget restraints. He said there would be a training module for leadership and organization.

1. Sandy said she'd look into alternative sources for food.

D. Dan noted that the library at RBFD Fire Station 2 was available on the first Monday of the month for us to use for our board meetings.

E. Captain Bliss stated that CERT class #44 would start on February 3, 2011 and finish on March 24, 2011.

VII. **Old Business**

A. Treasurer's Report: Nancy

1. Presentation and call for approval of the Treasurer's report. Reviewed and approved.

Previous balance:	\$3842.35
Revenues received:	\$1351.05
Payments made:	\$1986.48
Adjustments made:	<u>-\$0.00</u>
Ending balance:	\$3206.92

2. Nancy also reported separately on the financials for the ShakeOut committee:

Beginning balance:	\$0.00
Funding:	\$847.00
Payments made:	<u>\$838.84</u>
Remaining funds:	\$8.16

3. The ShakeOut report was accepted into the record pending further updates.

4. A discussion ensued regarding the balance of the ShakeOut committee funds and under what circumstances the board could disburse funds for ShakeOut committee or Beach Cities Joint CERT Organizations use. The matter was tabled until the next meeting.



B. Other items

1. CERT Academy #43

a) Covered in Fire Department Corner.

2. Review of Donation/Dues

a) Covered under Treasurer's Report

b) Sandy and Marcelle will send out holiday cards to thanks those that paid voluntary dues.

3. Access to Storage (C034)

a) Sandy reported that she's created a "keys" form to be signed by those receiving keys to storage/trailer/van.

b) Gary stated that King Harbor wants a list of those insured and authorized to drive the van.

- c) Dave recommended van driving training.
  - d) Courtney said that Gerber could probably provide some form of van (ambulance) driver training. Courtney and Marcelle agreed to draft a CERT Vehicle Van Driver Policy for the Board's consideration at the January meeting.
  - e) It was determined that all board members would be on the van driving list.
  - f) Keys for all three locks will be kept at each of the three RBF fire stations.
  - g) The matter will be discussed further in January.
4. Location & Date of Meetings
    - a) The next board meeting will be January 3, 2011 in the library at RBF Fire Station 2.
  5. Monty's request to organize general meeting in November
    - a) Monty: not gonna happen.
  6. Investigation of solar charger for the van's batteries – Gary
    - a) Gary said it wouldn't work, due to the nature of the batteries currently installed in the van.
  7. Keys & Agreement
    - a) Covered in part earlier and tabled until January.



#### VIII. New Business:

##### A. Committee Reports

1. ShakeOut – Monty
  - a) Monty recommended that anyone interested in recap information attend the next ShakeOut committee meeting on November 14, 11AM-1PM at the Manhattan Beach Fire Department.
2. Community Relations ~ Gary
  - a) Gary: not much happening
3. Funding/PR ~ Marcelle
  - a) Sandy congratulated Marcelle for her PR efforts for the ShakeOut drill.
4. Apparel ~ Chris Meyers
  - a) Sandy said that the new receipt books seem to be working well.
  - b) It was discussed whether Chris Meyers is still chairing this committee. Sandy will confirm with Chris prior to next meeting.
5. Communications ~ Bob
  - a) Bob reported that he took pictures in the morning of the CERT class #43 graduation training and would post them online soon.
  - b) Bob said he created a pdf version of Nancy's RBCERTAA donation form, to enable easy downloading of the document. Nancy didn't recall receiving the document. Bob said he'd resend as necessary.
  - c) Sandy thanked Dave for the website updates.
6. Equipment ~ Phil
  - a) Monty described extensive efforts by Stephan Elming and himself to organize and label the trailer/van contents.
  - b) Monty recommended that we buy more medical and SAR supplies.
    - (1) It was agreed that Monty was authorized to purchase up to \$75 in emergency lighting equipment.

#### IX. Announcements

- A. Monday, January 3 – Next RBCERTAA meeting at RBF Fire Station 2
- B. Saturday, November 13 – CERT Refresher - Need to RSVP
- C. Thursday, February 3 to March 24, 2011 – CERT Academy #44

#### X. Open Forum

- A. Nothing discussed.

XI. **Adjournment:** The meeting adjourned at 9:02 PM.

Bob Applegate, Secretary