



Meeting attendees:

<b>RBCERTAA Board Members</b>	<b>Present</b>	<b>Guests in Attendance</b>
President - Sandy Marchese	X	Bob Heil
Vice President - Doug Rodriguez	X	Sally Plante
Treasurer - Gary Horn	X	Chris Meyers
Secretary - Bob Applegate	X	Lauraine Caruana
Phil Gilbreth	Excused	George Potter
Marcelle McCullough	X	Brandy Harkins
Nancy Nickels	X	
Susanne Rengo	X	
Monty Ruth	A	
Courtney Steeneken (6:40)	X	
Vacancy		
<b>Number of Board Members Present</b>	<b>8</b>	
<b>Fire Department Liaison</b>		
Captain Dan Bliss	X	
X = Present, A = Absent		

The regular monthly meeting of the Redondo Beach CERT Alumni Association was held on Tuesday, April 6, 2010, at 6:33PM, the President being in the chair and the Secretary being present. The minutes of the last meeting were approved.

- I. **Introduction of Guests:** Sandy
- II. **Presentation of Agenda Order and Request for Additions/Deletions:** Sandy
- III. **Beach Cities Health District:** Bandy Harkins

A. Brandy spoke regarding the National Walking Challenge. She said that last year the BCHD won first place for the national prize. The event occurs April 19-25 and participation is free. Pedometers can be bought at the BCHD Center for Health for \$5. For more info go to <http://www.bchd.org/SteppinOut/>. Sandy encouraged everyone's participation.



- IV. **Fire Department Corner:** Captain Dan Bliss or Representative
  - A. Captain Bliss reported that he'd spoken with Ian Miesen of the RBPD regarding the police department's use of [Nixle.com](http://www.nixle.com) as an emergency contact tool. The RBPD is the only city department currently using Nixle. Captain Bliss noted that the process required of RB city departments to use a service like Nixle to communicate with citizens was very complex. He said that RBCERTAA could get a Nixle account for the same purpose, but without the same administrative restrictions.
  - B. Regarding the April 25 RBCERT refresher class, Captain Bliss stated that they needed a headcount for planning purposes. The event will be held at Rbfd Station 2 between 10:00AM and approximately 3:00PM. He mentioned that training modules at the event were planned for ropes, patient transport, triage and cribbing.

- C. Captain Bliss asked for volunteers to help with the upcoming CERT class graduation exercise.
- D. Callout list — Captain Bliss requested that RBCERTAA test and update the callout roster quarterly, then email him a copy of the updated list. Sandy reported that the RBCERT alumni roster was complete. She has also selected district leads to facilitate the callout. A brief discussion ensued on exactly how the callout would be accomplished. The “flow” of the callout phone tree would be something like this:

RBFD → RBCERTAA Board Member → 8 District Leads → Other District Leads → CERT Members

Sandy offered to provide a more specific written procedure on testing and using the roster for RBCERT callout.

V. **Nominations for Open Board Seat:**

- A. Sally Plante accepted nomination to the RBCERTAA board of directors. An election to fill the open seat will be held at next month’s board meeting.

VI. **Old Business:**

A. Treasurer’s Report: Gary

- 1. Presentation and call for approval of Treasurer’s Report.
  - a) Previous balance: \$2765.79
  - b) Revenues received: \$144.00
  - c) Payments made: \$59.64
  - d) Ending balance: \$2850.15
- 2. The Treasurer's Report was approved.

B. Other items

- 1. Vehicle
  - a) Gary wondered if the El Camino College upholstery class could fix the bench in the van? Did anyone have any connections to that department? None did.
  - b) Sandy said that signage for the van was dragging a bit. She’d gotten a \$50 quote for two 10” RBCERT logo decals. Bob Heil asked if we were out of the original batch of logo decals. Upon hearing that we were, he suggested that we consider ordering more and could we then get a quantity break on the decals? Sandy said she’d look into it. An image of the van displaying potential signage was shown.
  - c) Doug reported that the radio for the van needed to be transferred from the RBPD to the RBFD and then to RBCERTAA.
- 2. Academy #42 – February 4 through April 8 (excluding Feb 18 & Mar 18) and Graduation
  - a) Sandy will create and print diploma certificates for the class graduates. She also distributed CERT lapel pins provided by Mike Martinet, Area G Emergency Preparedness Coordinator. Lapel pins were also provided for Class #42 graduates.
- 3. District Leads
  - a) Covered under FD Corner.

VII. **New Business:**

- A. [Riviera Village Summer Festival](#) Requests RBCERTAA participation June 26 & 27 – 10-6PM
  - 1. Corinne Ybarra (CERT alumni) wants to assist with the booth. Her offer was accepted.
- B. [Redondo High Alumni](#) Requests RBCERTAA participation June 5 at Rededication of new field & track.
  - 1. Sandy reported that Gentile Smith has requested our participation in the rededication of the RUHS track and field. The event will last four hours (12PM - 4PM). Sandy further remarked that since the BCHD was providing medical care at the event, mightn’t we provide radio teams to call in medical assistance during the running event through the campus (one hour)?
- C. Committee Updates:
  - 1. Community Relations ~ Gary
    - a) Saturday, May 8 – Fire Service Appreciation Day 10AM to 3PM
      - (1) Sandy passed around a sign-up sheet for volunteers.
      - (2) Dan recommended two RBCERTAA volunteers per fire station and suggested including CERT class flyers.
  - 2. Funding/PR ~ Sally Plante (In place of Marcelle)
    - a) Sally made the following fundraising recommendations:

- (1) Hold a silent auction at the RBCERT classes.
- (2) Sell candy at the RBCERT classes.
- (3) Change the name of the RBCERTAA Picnic to RBCERTAA Luau. Sally felt that the name change would make the event more fun and increase participation.
  - (a) The board voted to support this change.
  - (b) Sally will chair the luau committee.
  - (c) Nancy will create flyers for the event, including a map to aid visitors in finding the park.
  - (d) \$10 will be the recommended donation for non-RBCERTAA alumni attending the event.
  - (e) Sandy wondered if we'd like to include some Hawaiian dancers?
- b) Sally asked if Gary knew any grant writers?
3. Apparel ~ Chris Meyers
  - a) Chris reported that Owen Evans has created a CERT class-specific, logo'd RBCERTAA shirt (\$18 in white or gray). Chris said that Owen plans to make some up and offer them for sale at the CERT classes "on spec."
4. Communications ~ Bob Applegate
  - a) Bob said that there was nothing new to report.
  - b) The board voted to allow board members to use any naming convention they choose in using our new [xxxx@rbcertaa.org](mailto:xxxx@rbcertaa.org) email addresses.
5. Equipment ~ Gary
  - a) Is Chris Meyers still planning to help in reorganizing the storage unit?
6. Shakeout - Monty
  - a) Since Monty was not in attendance, Sandy noted that the next meeting of the Shakeout Committee would be April 18, 11AM at the Manhattan Beach Fire Department conference room. The address is 400 15th St., Manhattan Beach.



#### VIII. Announcements

- A. Tuesday, May 4 – Next RBCERTAA meeting at Billy's
- B. Wednesday, April 7 – MBCERT Speaker – 7PM Joslyn Center, MB
- C. Saturday, April 10 – Academy #42 Graduation 10AM to 2:30PM
- D. Sunday, April 18 – Shakeout Committee Meeting – MBFD Conference room 11AM
- E. Monday, April 19 – Sunday, April 25 – BCHD Steppin' Out
- F. Saturday, April 24 & Saturday, May 1 – [Amateur Radio Course](#)
- G. Friday, April 30 – Prepare, Protect & Sustain our Harbor – Crown Plaza \$35 to \$70
- H. Sunday, April 25 – CERT Refresher
- I. Saturday, May 8 – [Fire Service Day](#) 10AM to 3PM
- J. Thursday, October 21 – Shakeout
- K. Saturday, November 13 – CERT Refresher

#### IX. Open Forum

- A. Courtney noted that [SOS Survival Products](#) will be holding their annual parking lot sale on June 11-12, at 9AM-4PM. She recommended the event, noting that in the past there were many deals to be had.
- B. Sandy stated that she appended the fundraising vehicle report that Bob created for her, adding sections on RBCERTAA and our nonprofit status.
- C. Chris Meyers recommended inviting the Manhattan Beach CERT board of directors to the annual RBCERTAA luau. The consensus was that the luau should be limited to alumni, family and friends, rather than the public at large. RSVPs to the event will be expected by May 10.
- D. The online HAM radio review test was discussed.
- E. Courtney wanted to know if the CPK ASAP fundraising deal was dead? Sandy replied that everyone involved agreed that the funds raised were not worth the effort, so it's been shelved. Sandy reported that the reaction to the fundraiser was that too few people wanted to eat out due to the expense. Chris Meyers suggested trying El Torito on the RB Pier, instead. Bob replied that if CPK ASAP was viewed as too expensive, then El Torito was unlikely to resolve that objection.

- F. Gary reported needing help coordinating the [Fire Service Day](#) volunteer effort. Sally Plante volunteered to coordinate for Fire Station 2 and Nancy volunteered to help with Fire Station 1.
- G. Gary recommended selling our supply of CERT hats at cost to get rid of them.
- X. **Adjournment:** The meeting adjourned at 8:40PM.

Bob Applegate, Secretary