

**RBCERTAA Board Meeting  
Minutes of the Meeting  
August 5, 2008  
Approved By Board 9/2/08**

Attendees at this meeting:

<b>RBCERTAA Board Members</b>	<b>Present</b>	<b>Guests in Attendance:</b>
President- Marcelle McCullough	A	Christopher Myers
Vice President- Mike Grady	X	Phil Gilbreth
Treasurer- Sandy Marchese	X	Jeff Adam
Secretary- Monty Ruth	X	Noble Smith
Jennifer Adam	X	Sandra Crespan
Bob Applegate	X	Lauraine Caruana
Lily Gonzalez	A	
Bob Heil	X	
Bob Kumler	X	
Gary Horn	X	
<b>Fire Department Liaison:</b>		
Captain Dan Bliss	X	
A=Absent		

- 1) CALL TO ORDER – MIKE  
Mike Grady called the meeting to order at 6:32 p.m.
- 2) INTRODUCTION OF GUESTS  
Mike introduced the guests listed in the above table.
- 3) ELECTION FOR LAST POSITION ON BOARD  
  
Phil Gilbreth was nominated at the July meeting for a vacant board position.  
*Mike Grady made a motion to elect him. The motion passed.*
- 4) SWEARING IN OF PHIL GILBRETH AS BOARD MEMBER  
Phil Gilbreth was sworn in by Captain Dan Bliss
- 5) PRESENTATION OF AGENDA ORDER and request for additions/deletions –  
Mike. There were no changes to the order.

6) CALL FOR APPROVAL OF JULY 2008 MINUTES – MIKE

Gary moved to approve the July 2008 Minutes. The motion passed.

7) OLD BUSINESS:

1. TREASURERS REPORT – SANDY

a. **Presentation and call for approval of July Treasurer's Report**

See financial report. Sandy reported that there is a \$9.40 discrepancy between the report and the latest bank statement, which she will adjust on the next monthly financial report. Bob K motioned to accept the August 1, 2008 Financial Report. The motion was passed.

b. **Revenues received reimbursement requests and presentation of current bills for payment.**

Mike Grady reported that a donation has been made by the South Bay Galleria of approx \$1000 in change that was thrown into their fountain. The change needs to be cleaned and sorted before it can be put into the bank. It is being stored in several large red buckets in Mike's shop. The agreement made between Mike and the Galleria was that the money needs to be spent within 30 days to purchase fire suppression related equipment. And, a list of the purchased items must be sent to the Galleria.

Mike also proposed that the monies allocated from the "Make-Amends" fund for purchasing first aid supplies be used to purchase those supplies a.s.a.p.

Monty handed out a proposal to spend around \$600 towards the first aid supplies, including the purchase of Oxygen tanks. Bob H. said we should maintain a list of licensed EMT's who are qualified to use the Oxygen for liability purposes because it is a drug.

Mike made a motion to approve buying first aid supplies. The motion passed.

2. RELAY FOR LIFE – MIKE

Mike reported that the event went well for CERT. We were in 5<sup>th</sup> place for fundraising. Our first aid booth went well. The raffle went well, Courtney Steeniken won the raffle. Mike suggested using the raffle lessons learned here to do a raffle for CERT. Let's get a big ticket item even if we need to purchase it.

Sandy commented that all the camp sites had fire extinguishers but that CERT was the only team that all the people new where the extinguisher was.

3. **BROOKSIDE VILLAGE TALK – MONTY**

Monty reported that the presentation went well. Captain Bliss spoke to about 30 people about fire safety in the complex. Monty talked about the CERT program.

**8) NEW BUSINESS:**

1. **Review of speaking/activity confirmation – Bob Applegate.** Bob A. confirmed that he would be speaking to the Ken Crane store employees about disaster preparedness in August.

9) **FIRE DEPT. CORNER – Captain Dan Bliss**

Dan reported that Gary Horn did a great job in attempting to line up a donated storage unit. Unfortunately the communications got fouled up at the Fire Dept. Dan is working on getting it straightened out. He will keep working on it. Mike commented that we have received funds from Galleria and plan on buying more stuff – we need more storage soon.

**Speaking Opportunities** - Dan said we need a standard flyer to hand out. Mike said we are developing it.

**Relay For life** – The Fire Chief said it was a huge success. Dan thought so too. Thanks to Mike for getting the scooter for the fundraiser – we made over \$10,500 for The American Cancer Society.

**The Recent Earthquake** - Dan was on Duty that day. They pulled all fire apparatus out of building. Looked for damage and hazards at station, and then they went out to the community and did a windshield survey. They were supposed to report back to the EOC on any damage noted.

City Hall put their plan in to place, also. There was one casualty- a woman fainted. No damage to city.

There was a problem notifying CERT. There were two call out sheets at dispatch. They say that they were able to contact everyone.

Gary H Commented that “texting” works better with cell phones. Monty strongly urged setting up a text template and doing a practice drill call out with texting.

Mike G was concerned that the fire dept might get overwhelmed with calls from CERT about what to do. However, he felt that CERT should be a self activating group in a major disaster and have a set place to go based on their training. Mike requested guidance from fire dept on when a good time to self activate would be. Monty suggested we should seize the opportunity to activate at ANY earthquake to practice our skills.

Bob H said that he was at work during the quake and that they have changed their standing orders based on the experience – that they should self activate.

**Training** – Station #2 at 10 a.m. – Dan said to treat it like a real drill. Show up, check in and start setting up pop ups and equipment. The Fire Dept is short handed so Dan asked CERT to help. Dan say's he donated \$200 to Marcelle for food. Dan reported that there would be 3 one hour sessions. We would do triage, cribbing, fire control and disaster leadership.

Gary commented that the fire dept donated a vehicle to Ensenada. And, noted that Manhattan Beach donated a surplus vehicle to their CERT program. Dan said that the Redondo vehicle was in the city pool and that councilman nabbed it.

He suggested we talk to council members to set a donated vehicle up.

Monty asked if the Redondo Fire Dept. would consider donating the tent being used to cover the donated vehicle. Dan says he would look into it.

Monty asked which Redondo Firefighters have been through a Train-the-Trainer course. Dan replied that he had intended to send two firefighters to a course in Monterrey in August, but that was cancelled due to scheduling conflicts. We currently have no Redondo Firefighters who are active in the CERT program who have been through a CERT Train-the-Trainer course.

## 10) UPCOMING EVENTS – SANDY

### 1. August 10<sup>th</sup> Training – Dan Bliss/Mike

As of this meeting, there were 32 RSVP's

The Training would be held at Station 2, 10A-3P

Contacts day of: Rick Martinez, Curt Mahoney and Pete VillaSenor  
RBFd requested assistance from Mike and Monty to teach First Aid.

## 11) COMMITTEE UPDATES

### Communications – Bob A

We have made updates to the website. Bob K requested approval to switch from yahoo to PVnet. PV net charges one \$50 charge every six years.

Bob H. asked about their reliability. Bob K said he is comfortable with them. Gary wanted to know if we will be able to add capabilities like movies and stuff. Both Bob K and Bob A said that shouldn't be a problem. Mike Grady said that we should support website volunteers with whatever they need to do because it is hard for them to do. Bob A had one last comment: He was not sure if we should renew for six years. Gary commented that it is still a good idea to maintain control of name even if things change. **Monty made a motion to approve changing over to PVnet. The motion passed.**

### **Equipment – Mike**

Mike reported that we are in desperate need of storage. Mike suggested that Gary look for a donated space without the help of the fire dept.

### **Funding – Marcelle (Mike for Marcelle)**

Mike suggested looking into a raffle of a large item for CERT and maybe setting up one weekend a month at various shopping centers to get donations. Chris suggested setting up donation cans in stores. Let's get serious about this!

A motion was made by Mike to approve glossy Donation flyer for \$177.55 for 1000 copies. Bob A wanted to know what percentage of our remaining funds that is. Bob H says that it is about 10%. Bob Applegate questioned the wisdom of this many pages vs. the cost. Mike withdrew the motion. And he suggested we discuss this further at the next meeting.

### **12) ANNOUNCEMENTS - Mike**

There will be a block party opportunity Sat August 23<sup>rd</sup> 419 n. Paullina. 200 people will attend. Contact Marcelle if you are interested in representing RBCERTAA.

Mike spoke to a senior's group prior to the earthquake. He donated some preparedness stuff to them for their group raffle.

Nov. Shakeout – Do we want to do something Nov 13<sup>th</sup> for this event? Mike suggested doing an evening activation at Perry Park.

Marcelle would like the board to approve a standard form letter to be handed out at speaking engagements. Monty suggested putting our federal tax ID on the letter and creating an additional letter just for donations.

### **13) OPEN FORUM**

Bob A wanted to know if there are any freebees that he can hand out at his speech. To a group that's coming up. Also, he thought we should develop a better relationship with the fire dept or become more independent as an association. Chris wanted to know if there is any written guideline on how the fire dept must use CERT. Gary suggested we maintain a good relationship with the Fire Dept.

Noble was disappointed that there was not more alumni support at the graduation drill and at the last class.

Mike G. reminded us that next year that there will be mandatory trainings for those that wish to continue, The alumni association will be involved with this and will be able to have better info on who wants to be involved. We will not send emails to those folks anymore.

Mike - Marcelle will be requesting a meeting with the chief to clear up our relationship with the fire dept. If we need to, we will go to the city council to help resolve our differences.

Chris said that some other cities activate their CERT separate from the Fire Dept. and we should look into it. We could ask to be a resource available to the city EOC separate from the Fire Dept. if the Fire Dept does not wish to properly support us.

#### **14) ADJOURNMENT**

**Gary motioned to adjourn at 8:34 p.m. The motion passed.**