

RBCERTAA BOARD MEETING AGENDA

May 6, 2008

Total Volunteer Hours: ()

Attendees at this meeting:

RBCERTAA Board Members	Present	Guests in Attendance:
President- Marcelle McCullough	X	Roberta Stuart
Vice President- Mike Grady	X	Phil Gilbreth
Treasurer- Monty Ruth	X	Dave Buckland
Secretary- "Ro"chelle Kelley	X	Noble Smith
Jeff Adam	6:35	George Butts
Jennifer Adam	6:35	Gary Horn
Lily Gonzalez	X	Jared VanSloten
Bob Kumler		Lorraine C 7PM
Bob Applegate	X	Mary Schaible 7 to 7:20
Sandy Marchese	X	David Mikos 7 to 7:20
Bob Heil	X	
Fire Department Liaison:		
Captain Dan Bliss	7PM	
A=Absent		

- 1) **CALL TO ORDER** ~ Marcelle 6:30 Meeting Called to order
- 2) **INTRODUCTION OF GUESTS** ~ Marcelle - (see above)
- 3) **PRESENTATION OF AGENDA ORDER and request for additions/deletions** ~ Marcelle
 Add opportunity w/Gardena (open discussion) and update on Heling Craig
 Acknowledge our positive thoughts for Heling
- 4) **CALL FOR APPROVAL OF PREVIOUS MONTHS MINUTES** ~ Marcelle
 Approved (Rochelle abstained)
- 5) **OLD BUSINESS:**
 - 1. **TREASURER'S REPORT** ~ Monty
 - a. Presentation and call for approval of April Treasurer's Report
 End balance of April 1, 2008 \$2409.66 donations \$50, checks Affordable Voice Mail \$86.40, Beach Cities Health District \$21.00, Medal of Valor Luncheon Tickets \$210.00. Ending Balance as of May 6, 2008 \$2142.46. \$800.07 balance remaining from funds allocated from "Make Amends" for first Aid Supplies. \$248.04 allocated towards USAR Training Team.
 - b. Revenues received, reimbursement requests and presentation of current bills for payment
 Per Mike Grady let minutes reflect acknowledgement of previous month's \$100 anonymous donation for USAR.

Rochelle moved to accept treasurer's report, Mike Grady seconded. Treasurer's Report Approved.

\$5.39 receipt received from Marcelle for Tulita School event. \$84.42 receipt for trailer hitch received.

2. Recap of April Training & Tulita Earth Day Event~ Monty

April 5th Training at Station 2 - Per Bob Heil – one of two events, Bob disappointed in turn out for event.

Lots of time for hands on. Bob Heil and Monty Ruth presented the first aid. Per Roberta Stuart this was great in reinforcing information right after graduation (her class). Rochelle suggests the class be publicized more as some CERT grads were not aware of the event. Perhaps post it in newspaper (Daily Breeze, Beach Reporter, and Easy Reader). Some signed up and did not attend. Business cards are available with our web site for information to be used when board members see other alumni and they are looking for information.

Tulita School – Monty, Noble, Marcelle, Sandy and Rochelle attended. Per Monty we had a presence and told people about CERT and tried to get people to take class.

Marcelle suggests the FD provide something (i.e.dinner fire station) at RBCERTAA booths to draw people in.

Per Monty we need more people at events. Marcelle thanked volunteers. Perhaps CERT brochure could be included in PTA packages to get more attendance.

3. Recap of Spring Fest ~ Marcelle

Per Marcelle 10AM to 8PM, 2 day event. We need more volunteers in future.

Coordinators disappointed in attendance of event. FD did not attend, however the PD had great support which included Police Chief Leonardi who attended both days. We used SpringFest as opportunity to sell Relay for Life raffle tickets. Had scooter at event. Used fold out display with pictures which worked out well and is available for others to use for similar events. Per Mike Grady we are not getting support from FD. PD had good support due to Ian Miesen getting lots of officers and VIP's to work in RBPD booth, not one firefighter stopped by our booth although Marcelle extended an invitation that morning to Bob Franck at Station 2. Also since police chief announced he was attending others were willing to attend. We should have had firefighters support. Need more volunteers to support an event. Suggest that Dan Bliss call people for support. This was good time to get people to sign up for CERT classes. Set up started at 6AM.

4. Recap of Public Safety Commission Meeting ~ Marcelle

Marcelle (3rd Monday of month) encourages all CERTAA attend. Good time to let community know about program.

5. Recap of Citizen Corps Council Meeting ~ Mike

Mike talked about Spring Fest. Chief Madrigal at meeting talked about BERT. It was about 1-1/2 hour meeting

6. Rotary Night - Saturday April 5th ~ Mike

Mike Grady disappointed in attendance of CERT people. Good time at event. Under attended overall.

7. Meeting and presentation to Galleria Mall tenants ~ Sandy/Monty

Per Monty - He and Sandy talked about CERT classes to approx 20 Galleria tenants. Marcelle mentioned that Peter Herrera, director of security at Galleria signed up for the next CERT class. Management of Galleria would like tenants to take class. Thanks to BCHD for donation of one emergency bag for raffle at this event.

8. Medal of Valor Luncheon honoring Captain Rick Martinez

\$210 Medal of Valor luncheon tickets. Per Marcelle FD gave us 2 tickets and we had a total of 7 people attend. It was a moving event and very rewarding for those that attended. Per Monty all Southbay Metal of Valor recipients were honored. Captain Martinez was the only FD recognized at this year's event. Captain Martinez was recognized for all the efforts he put into RBCERT. It was an honor for RBCERTAA members to be present to see Captain Martinez awarded. Per Mike Grady we should attend this event each year (perhaps purchasing a table). Sustained Superiority Award was the award received by Captain Martinez. Firefighters are held to high standard to get nominated. Dan Bliss thanked us for attending. SouthBay Police and Firefighter Memorial Association is the group that does the event.

6) NEW BUSINESS:

1. Buckle Up Baby ~ Mike (introduce Guest)

Mary Schaible proposed that her organization partner up with CERTAA. Mary Schaible would like to do BINGO fund raising. Mary suggests 1 time per week. Need 6000 sq ft building. Roberta indicated that

attendance has reduced due to non smoking, however Mary indicated that all Bingo's are like this and it has regained attendance. Mike concerned about leasing building, but suggests using a donated space (Knob Hill Community Building). However Jared Vansloten indicated gambling not allowed in city buildings. Marcelle suggests that discuss be delayed for further information. Monty indicated he was on the fund raising committee. Marcelle invited Mary to CERT class and suggested she present RBCERTAA Board with a more formal proposal for consideration.

2. Nominations and Elections ~ Marcelle

- a. Roll call of existing members who would like to remain on the board
Marcelle acknowledged current board members and thanks to each of them.
No one indicated that they are retiring from the board.
Phil Gilbreth indicated he was interested in being board member.
Currently 11 positions in board.
Per Monty advised requirements for being a board member are attending 2 meetings within 6 months and having current CPR/First Aid cards.
Lily Gonzales not sure if she can continue as board member if her acceptance in Sheriff's Academy.
If we have multiple people running need a synopsis for each person.
Monty will not be running for Executive Board due to outside interests.
Per Mike Grady - Marcelle and he will run for positions of Executive Board as they currently hold.
Mike Grady indicated that people on Executive Board continue on to other positions on Executive Board so there is continuity for the Executive Board.
Marcelle presented that we need a seamless continuation for the CERTAA.
- b. Accept any new nominations
- c. Anyone accepting nomination to provide CPR/First Aid certification no later than the June 3rd Board Meeting
- d. If more than one person nominated and accepted per position a synopsis to be presented to board no later that June 3rd Board Meeting
- e. Final nominations accepted 7:00PM June 3, 2008
- f. Elections June 29, 2008 at CERT Picnic

g.

3. Leadership Redondo 2008 Project Presentation ~ Marcelle

Marcelle is in Leadership Redondo (Jan 2008 to Dec 2008). The group takes on a specific project. Leadership Redondo is a comprehensive program. Marcelle indicated we can present a first annual event hosted by CERT and possibly the Police volunteers. The Citizen Corp Council could manage the funds raised. Marcelle requested approval to present a program. Leadership Redondo would do the event the first year with CERTAA supporting the event along with other groups (Citizen's Corp Council, VIP's, and Neighborhood Watch). Mike Grady clarified that Leadership Redondo would handle the details of the event. After first year, Citizen's Corp Council would be in charge for subsequent years. We (CERT) could put in request for funds for our organization. Marcelle is requesting that Mike Grady help with the presentation to Leadership Redondo. Per Bob Heil this sounds like a win-win situation. Jared VanSloten indicated this is good idea. Dan Bliss indicated that basketball game between police and fire dept. would be good competition. Leadership Redondo would choose the type of event. Citizen's Corp Council (2nd Wed of each month at 2PM at BCHD) – public invited to attend.
No objections to Marcelle and Mike Grady presenting this program to Leadership Redondo.

4. Storage

Per Mike Grady the container has got too much stuff and suggests we contact a storage facility to see if possible to get donated storage space. This would be for overflow items not required in an emergency. Per Monty – a word from Dan Bliss may help to get space. Dan Bliss indicated he would be happy to help with the phone call. Per Dan Bliss he will address if possibly some stuff can be disposed. Gary Horn offered to contact storage facilities.

George Butts (Guest from Manhattan Beach CERT) indicated that Manhattan Beach gave their CERT a vehicle (this was a city donation from City Yard.) Break to see vehicle.

5. Acknowledgement of New Generator Donated by Public Safety Commissioner Corey Fleischer
Corry lives in Brookside Village and had noisy generator. Mike G got him a deal on a quieter generator so he donated the noisier one to CERTAA. Marcelle to do certificate of thanks.

7) FIRE DEPARTMENT CORNER ~ Captain Dan Bliss

Per Dan new budget.... Everything set up at each station by Fire Dept for Fire SERVICE Day

1. Comments from fire department liaison
 - a. Fire Service Day May 10, 2008 10:00AM – 3:00PM
Roberta purchased two bikes at her own expense and donated to CERT for raffle at Fire Safe Day.
They were purchased at Target. Suggested that raffle tickets be sold at \$1 each
One for each station. Per Roberta indicated Target will donate up to \$250 contact: Store Team Leader (STL) Diana Yegge, Redondo Store on Kingsdale. She would need letter with tax info. Usually a week before event. Thanks to Roberta Stuart for her gracious donation. Marcelle to do Certificate of thanks to Roberta Stuart.
2. Mid-year review meeting request ~ Marcelle
Dan to set up mid year meeting with Executive Board but any board member can participate.
3. Follow up on RB City Website Disaster Preparedness Page – per Marcelle Disaster Preparedness does not show CERT. RBCERTAA would like link added.
4. BICEPP Training – per Mike Grady need to get to hands on training. Pete is donating time for this event, he is donating his time.
5. UT4 Training and Liability issue update
State laws states where liability lies. It is up to City to accept. In next meeting we need to get call out finalized. Need to have hard test. Per Dan we need to meet with Police Chief or his representative on the radio call out.

City budget must be approved by mid June to be in place July 1. Fire Dept budget has been cut. We have 11 people signed up for June 5 CERT class (one month out and this is about the normal number of sign-ups at this point). Want CERT class attendees to be RB residents or employment at a RB location and a few Hermosa to be primary students.

Mike G updated Dan Bliss about police dept involvement in SpringFest. We had not one Firefighters present. We need fire chief to help support our efforts like police chief supported police department.

Per Rochelle Volunteer Appreciation Day – police volunteers recognized, but CERT not recognized. Why?

Picnic – Moonstone Park location. Will get donations for offsetting costs.

Relay for Life - Sandy to forward Dan Bliss form for sign up. Dan indicated he had 3 people to sign up just for his shift. Can CERT do presentation of Relay for Life at shift change? Dan to do first announcement before presentation and will let us know when a presentation can be done.

Rochelle thanked Dan bliss for his support during a difficult personal time in her & her family's life.

8) UPCOMING EVENTS ~ Marcelle

1. Fire Service Day May 10, 2008 10AM
 - a. RBCERTAA Participation
 - i. Volunteers – Sign up sheet passed at meeting
 - ii. Sparky - Rochelle has volunteered through FD to be Sparky.
 - iii. Booths – Table and Chairs provided by RBCFD. For Station 1 the Portable Display will be used. For Station 2 some of the materials from the trailer to be displayed along with trailer.
 - iv. Bicycle Raffles - Kind donation from Roberta Stuart, CERT Alumni for two bicycles. One each will be raffled at each station along with helmets)
2. UT4 Training - Tuesday, May 13 Communication Training will be the topic with hands-on per Mike Grady
3. Safety Commission Meeting – Per Marcelle the next meeting is May 19 and anyone may attend.
4. Class 38 Begins June 5th ~ Marcelle
Bob Heil and Monty will be at first class.
 - b. Welcome from CERT Alumni
Applications available and posters. June 19, 26 and July 3rd renewal dates for CPR and First aid.
5. Redondo Beach Day at Dodger Stadium June 6, 2008 at 7:40PM

Per Marcelle trying to get good involvement for Heling's project. We have opportunity to get motor coach if 27 people purchase tickets and want to have combined transportation.. Motor Coach could be free transportation donated by Don Knabe's office. Gary Horn requested info and could maybe sell tickets.

6. CERT Picnic June 29, 2008
 - i. Sunday picnic RBCERT & Rbfd 10A-2P
 - ii. Burgers and dogs provided by FD
 - iii. Requested donation of \$10 / person to help cover cost
 - iv. Volunteers needed, contact Marcelle or Sandy

9) COMMITTEE UPDATES ~ Marcelle

1. Mid year recap ~ Marcelle
 - a. Community Involvement ~ Sandy
 - i. Discuss Majority of Board participation before committing to future events ~ Marcelle
Need more people to volunteer before we commit to event so as not to overburden a few.
 - ii. Fire Service Day May 10, 2008 – discussed above
 - iii. Memorial Day Parade May 26, 2008
Per Lily – asked for show of hands of who can attend. We will be behind fire dept. Lily trying to get classic cars. Show of hands indicated 6 people. Start at 8 or 8:30 AM. Parade starts at 10AM. Mike Grady will be pulling trailer. Lily will provide info for next weekly update.
Sandy thanked Lily for stepping up to take charge of coordinating the event.
 - iv. Redondo Beach Day at Dodger Stadium June 6, 2008 at 7:40PM (see above for info)
 - v. Relay for Life July 19-20, 2008
Raffle tickets available for all participants to sell.
Mike Grady needs EMT's to help with booth 8AM to 6PM on Saturday since he will be working. Mike has some equipment to help for event (sleep bags, etc). Relay is a great opportunity to check your equipment, tent etc. Jim Chen may provide halibut for event fresh from Alaska. Need firefighters to help cook.
 - b. Equipment ~ Mike
 - i. List of wish list items as discussed in April meeting ~ Monty
Need to get together with Lily to get inventory done. Per Monty some items tagged for LaPaz and not used. Need to contact proper person to get approval to add to CERT cache.
 - ii. Relocation of apparel from Rochelle to Container
So noted that this has been done.
 - c. Funding ~ Monty
 - i. Recap of Committee Meeting 4/3/08 – Jeff & Jennifer at meeting.
Per Monty good idea to raise money at police & fire dept. basketball game.
TV show to give \$20 / person on taping event if 20 people attend per Marcelle
 - ii. Open to floor for suggestions
 - iii. Bicycle raffle at Fire Service Day (see above)
 - d. Communications ~ Bob A.
 - i. Update on Website
Per Bob Applegate, Dave Buckland has experience on website development. Marcelle suggests there be a discussion with Bob Applegate and Bob Kumler to see status and how to move forward.
 - ii. Your story in Newsletter (submissions to Bob A. by the 16th of each month)
Bob Applegate doing great job on Newsletter. Marcelle requested members to submitted material to Bob Applegate by 20th of each month for inclusion.
 - e. PR ~ Marcelle
 - i. PSA for Class 38 – Marcelle submitted to Chief Madrigal for inclusion on cable
 - ii. Public Safety Commission Meeting April 2008 – Marcelle participates
 - iii. Brookside Village Presentation – Corey Fleischer requested that a separate class be done for their residents. Dan Bliss to follow up.
 - iv. Gardena would like to know more about map your neighborhood/CERT set up. Rochelle had request from Gardena Color Guard at Medal of Valor luncheon request information

7) ANNOUNCEMENTS – Per Mike Grady: Heling's family needs support in people offering coverage at hospital so that husband Jim can take a break. Also need "boom box" for room. Also Marcelle trying to coordinate Harp player Pandora (CERTAA) to visit. Heling is on 6th floor. Visitors allowed.

8) OPEN FORUM – Per Mike Grady, Jim Chen paid \$6000 for CERT hats (1000 hats at \$6). Jim Chen only got one payment and would like to get reimbursed. The hats need to be counted. This was about 4 years ago. Per Bob

Heil he recalls that we were to reimburse as they were sold. Monty to contact Rochelle to see if she has any inventory. Mike G and Monty to handle the count.

9) **ADJOURNMENT** ~ Marcelle - Sandy motions to adjourn. Mike Grady 2nd. Adjourned at 8:57PM

Minutes submitted by Sandy Marchese

Please remember to pay for your food.