

RBCERTAA BOARD MEETING AGENDA

April 1, 2008

Total Volunteer Hours: ()

Attendees at this meeting:

RBCERTAA Board Members	Present	Guests in Attendance:
President- Marcelle McCullough	X	
Vice President- Mike Grady	A	
Treasurer- Monty Ruth	X	Noble Smith X
Secretary- "Ro"chelle Kelley	A	Loraine Carunna (part)
Jeff Adam	X 8:15	Phil Gilbreath X
Jennifer Adam	X 7:45	
Lily Gonzalez	X	George Butts (prior to meeting)
Bob Kumler	X	Jim Otis X
Bob Applegate	A	
Sandy Marchese	X	
Bob Heil	X	
Fire Department Liaison:		
Captain Dan Bliss	partial	
A=Absent		

- 1) **CALL TO ORDER** ~Marcelle - Meeting called to order at 6:30PM
- 2) **INTRODUCTION OF GUESTS** ~Marcelle -
- 3) **PRESENTATION OF AGENDA ORDER and request for additions/deletions** ~Marcelle
 Add Tulita School Event of 4/19
 Monty add CERT Train the trainer and CPR article
- 4) **CALL FOR APPROVAL OF MINUTES** ~ Marcelle
 - i. March Minutes Change meeting date to March 4, 2008 (page 2 to 6)
 Bob Heil motion, Monty seconded, all approved
- 5) **OLD BUSINESS:**
 - A. **TREASURER'S REPORT** ~Monty
 - i. Presentation and call for approval of March Treasurer's Report
 See report submitted, Bob Heil motion to approve, Lily 2nd, approved. Motion passed.
 - ii. Revenues received, reimbursement requests and presentation of current bills for payment
 Donations from USAR used mostly for refreshments per Monty
 Hot Line usage - Monty to check into if number of hits available from service
 Monty suggests the city give us a number
 Marcelle requested Monty to ask answering service for discount for non profit organizations
 Approved payment of phone answering service for another year.
 - iii. IRS Online Charity Verification
 Monty we are official charitable organization. We are not listed with IRS due to amount of funds. We have employer ID number and we have letter showing our status. Bob H. requested it be posted on web site. Per Bob K will try to do in future. At the Cal State Attorney General site we are not listed due to back log, however there is phone number available to verify. Monty to copy Rochelle of letter of status and Marcelle requested it to be archived and on CD.
 - B. Recap of St Patrick's Day and Village Runner 5k – Marcelle

St. Patty's we were invited by Hermosa Beach and we were received warmly by community. We got exposure. Nancy Nichols, Sandy, Marcelle, Monty, Chris Leist, Rebecca Sims and Richie Murphy participated. Learning experience on hooking up trailer to different a vehicle. Trainer included in parade. Chris Leist purchased ball lock for trailer as damaged during County Drill. Suggest reimburse Chris Leist so we can keep the new trailer hitch with trailer per Monty.

Jim Otis could be potential trailer puller.

Village Runner – booth staffed by Marcelle & Sandy and gave out about 50 flyers on CERT. Thanks to Village Runner and Lily for arranging us to have space.

- C. Recap of America's Got Talent March 29th – Jennifer indicated great event and we should do it again. Jennifer & Jeff stayed for 2 shows. Groups generally sit up stairs. Need W9 form from Marcelle. Parking FREE in open lot (unsecured). Marcelle found that we could earn \$10-\$15 per event for being part of audience. This time short notice and only 4 people attended. Watch for future events. Earned \$60

6) NEW BUSINESS:

A. Fire Department Corner ~ Captain Dan Bliss

Per Dan B good turn out at Graduation. Scenario went better than usual so Dan changed it second time through. Chief Mead expressed kudos to alumni for helping out. Thanks to Bob K for picking up food. Anyone that needs to get ID's and Certificates. (see Diane) Dan B took over 200 pictures and Dan B to provide disk to Marcelle (also Diane has disk). Dan to provide class photo for Marcelle to send out.

B. Review of Class 37 Graduation – Monty

Per Monty graduation went very well. More time was given on the exercises. Per Phil great learning experience. Bob K noted changed the line up teams which was better. Per Marcelle this was result of evaluation sheets. California Pizza Kitchen ASAP gave discount on food for grad. Per Monty grads seem week on triage and Rbfd needs to spend more time on triage. Marcelle anyone attending grads or alumni can fill out evaluations and comments. That is what Rbfd utilizes to make change. Jim Otis suggests that Alumni set up a review session for each class session during academy, promoted, but optional to attend. Marcelle would like to offer that the Rbfd come in early and review previous week. Monty suggests that team leader have different color vest (example red). Dan B indicated FD uses Velcro patches and will look into possibly using this for CERTAA. Jim Otis suggests the Alumni do the training review so that there is more interaction with the class mates. Marcelle advised that a lot goes on behind the scenes that alumni handle and need more participation of people.

C. April 5th Training 10A-3PM Station 2 & August 10, 2008 10A-3PM Location TBD

Dan B advised that budget cuts make it difficult. Dan B. will be there, Capt Herrera, Pete will be there, Curt Mahoney off duty, but will be there on overtime. Monty will be EMT instructor with help. Monty to go over numbers on CPR, splinting and bandaging). Other items to be covered Rescue, drags and carries, incident command, fire extinguishers and cribbing. For lunch the city BBQ will be used, Dan getting burgers & chips, others can bring salad dessert but not required. Will also feed 9 on duty firefighters. And consider enough for victims "role player".

Looking as a deployment situation. 10AM – 3PM (APPROX ending time) Saturday, station 2, bring bag as if deployed. Check in and get organized. Thanks to Dan B to putting together event and furnishing food. Also August 10 is another training day. Next year one of two events attendance will be mandatory.

Isaac cannot be there (baby shower).

Per Dan B briefing for Rbpd received well and received positive comments. Good program.

D. Class 38 June 5-July 26, 2008 Possibly class could be cancelled due to budget cuts. Need to encourage people to take class. Class size 20 to 25 people. Can be larger. Applications on web site. Currently 6 to 10 registered for June class.

F. Upcoming Events ~ Marcelle

- i. Safety Commission Meeting April 21st
Third Monday of Month and televised. 7PM
Earth Day – Tulita School – April 19 Noon to 4PM Exposure & Sell Ticket for Relay for Life
- ii. Spring Fest April 26, 2008 Selling tickets and providing info on CERT. Need volunteers. Time roster. Sandy to provide time sheet for sign ups. Monty volunteering. Marcelle, Phil Gilbreath. Create separate email on involvement
- iii. Fire Service Day May 10, 2008 10A-3P Monty to bring disk on CPR for playing
- iv. Fiesta Hermosa May 24, 2008 (3 day event) FREE booth. Sandy out of town. Jennifer (possible chair lead) and Jeff volunteer.
- v. Redondo Beach Day at Dodger Stadium June 6, 2008 at 7:40PM Friday night Dodge v Cubs Tickets \$15, cost \$10 profit to RBCERTAA \$5 per ticket. Not preselling, there are 3 separate purchase dates, one in April and two in May.
- vi. CERT Picnic June 29, 2008 Sunday picnic RBCERT & Rbfd 10A-2P, burgers and dogs provided by FD, requested donation of \$10 / person to help cover cost

- vii. Relay For Life July 19th Sandy provided info. Lily to get tickets from Mike. Jennifer and Lily joining the team. Mike G wants volunteers for 1st aid booth (EMT) and qualified massage therapists.
- viii. Meeting and presentation to Galleria Mall tenants at 2PM 4/2 - at Galleria. Bag donating from BCHD for event.
- ix. Rotary Nite - Saturday April 5th Time: refer to weekly update. Supported RBCERTAA last year and we would like to support this year.

UT4 training at station 1 at 6PM on Wed 4/9. Triage training. Bicepp training discussed.

F. Committee Updates

- a. Community Involvement ~ Sandy reviewed information on Relay for Life.
- b. Equipment ~ Mike - Monty & Bob with a little help of Sandy unloaded trailer and left 12 MRC bags in trailer with balance in container. Reorganized and put items of same kind in separate containers. Worked on labeling. Reordered trailer. IC, Cert Vests, and Triage tarps by side door. Marcelle advised new attendees of an opportunity of corporate sponsorship of supplies and/or another trailer (for south RB). Bob H updated new attendees that we currently have \$3500 of supplies. Per Monty need some items. Marcelle suggests Monty put together list and dollar amount. Per Marcelle, Roe has immediate need to remove RBCERTAA materials from her personal garage to the container. Mike to do this on Thursday. Bob H suggests tarp be used to cover any clothing to protect from leaking of container from rain. Lily to arrange inventorying of container in month of May. Lily to come up with date and coordinate with Monty. Marcelle mentioned that FD can use this info.
- c. Funding ~ Monty
Monty would like to have a committee meeting on funding Thursday 4/3 at 7PM. Location Monty's home at 221 N. Irena Avenue, #4 (310) 316-1821. Suggest having green helmet or old container at training event to help Dan B. on cost of food.
- d. Communications ~ Bob A. deferred to Bob K. Note kudos to Bob A for newsletter. Bob H. advised that computers at Library available for public use. Marcelle encourages everyone to provide info to Bob A for newsletter. Bob K. has requested method of operation of web site be changed back to previous method. Sandy to check on Dreamweaver software and advise Bob K. Marcelle advised that new RB City web page for "Disaster Preparedness" does not show CERT. Marcelle requests that anyone that wishes contact council members regarding this matter do so. Jim Otis suggests that we include our name in the yellow pages, Phil Gilbreath suggest that yellow pages may do this if RBFd provides RBCERTAA with a city line (phone number).
- f. PR ~ Marcelle - \$500 to \$600 is quote for banner providing classes. Email Marcelle on thoughts.

7) ANNOUNCEMENTS

Monty – advised changes have been issued on standards for CPR – per Daily Breeze article. Bob H. if short response time use 100 compressions per min. However if longer response time do breathing and compressions. Best to stick with training. The change is mostly for general public in situations so that something is done rather than nothing.

Monty – Train the trainer. Monty did 3 day seminar. Training showed how to present CERT to businesses. Teaching people how to teach CERT. Offered once a year. Business Council on Emergency Preparedness offered the course. Monty indicated that if anyone interested let him know for next event.

Marcelle mentioned that City Council has approved Chief Madrigal's request to move forward with offering a BERT or Business Emergency Response Team. Although no funding was approved for this program yet.

BERT was mentioned to the Galleria Tenants presentation and was received as a positive

Marcelle who is participant in Leadership Redondo 2008 is considering proposing that the 2008 Project be an event that would raise funds for all Citizen Corps Council Volunteer Programs. More to be presented at May 1 Board Meeting.

8) OPEN FORUM

Celebrate LA April 27th 11 to 5PM festival at Rose Bowl. This is to congratulate volunteer organizations. Marcelle wants people to submit hours of volunteering either to her or on the Presidential website. Monty important to track hours spent.

9) ADJOURNMENT ~ Marcelle 8:51 meeting adjourned. Bob H motion, Jennifer 2nd. Meeting closed.

Please remember to pay for your food.