

RBCERTAA BOARD MEETING AGENDA

March 4, 2008

Total Volunteer Hours: ()

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Attendees at this meeting:

RBCERTAA Board Members	Present	Guests in Attendance:
President- Marcelle McCullough	X	Daryl McClusky
Vice President- Mike Grady	A	Gloria McClusky
Treasurer- Monty Ruth	X	Noble Smith
Secretary- "Ro"chelle Kelley	A	Loraine Carunna
Jeff Adam	A	
Jennifer Adam	A	
Lily Gonzalez	A	
Bob Kumler	X	
Bob Applegate	X	
Sandy Marchese	X	
Bob Heil	X	
Fire Department Liaison:		
Captain Dan Bliss	X	
A=Absent		

1) CALL TO ORDER ~Marcelle - Meeting called to order at 6:30PM

2) INTRODUCTION OF GUESTS ~Marcelle

3) PRESENTATION OF AGENDA ORDER and request for additions/deletions ~Marcelle
(Please announce Open Forum discussion items at this time)

4) CALL FOR APPROVAL OF MINUTES ~ Ro

- i. January Minutes (carried over from February 5th Board Meeting))
 - Mike Grady approved by proxy,
Sandy made motion for approval, Monty 2nd, motion to approve passed
- ii. February Minutes
Sandy made motion for approval, Monty 2nd, motion to approve passed

5) OLD BUSINESS:

A. TREASURER'S REPORT ~Monty

- i. Presentation and call for approval of February Treasurer's Report
- ii. Revenues received, reimbursement requests and presentation of current bills for payment

Apparel Donations of \$237.00 received, anonymous donation towards USAR training team fund \$100 received, USAR Training Team Member donation toward food & beverages (meeting #2) \$70 received.

Expenditures: Yahoo Web Site \$14.95 for one month, Yahoo Website for 6/07 to 1/08 \$87.09, Secretary of State Filing Fee \$20, Food & Beverage for USAR meeting \$32.51

Balance ending March 4, 2007 in account \$2364.66
(\$800.07 balance remaining from funds allocated from "Make Amends" for First Aid Supplies
And \$168.04 allocated towards USAR Training Team.

Treasurer's report submitted by Monty and approved.

Monty sent in Calif Sec of State annual Statement of Information filing
Rochelle kudos for apparel sales from RBCERTAA
Motion: Bob Heil, 2nd Bob Kumler, passed

6) NEW BUSINESS:

A. Fire Department Corner ~ Captain Dan Bliss

Operation Higher Ground went extremely well per Dan.

City officials, RBPD & Rbfd impressed at the CERT group

Per Dan, Lily had the best report as a scribe including reports done by other entities... All of CERT did GREAT.

An "After action report" will be done in 3 to 4 weeks. Dan to get info from Chief Hyink. CERT utilized resources and presented self in a professional manner. Per Dan, the Rbfd was thoroughly impressed and it will keep CERT involved.

Marcelle indicated that we (CERT) would have our own after action report recap at USAR Training March 11th.

Marcelle advised Dan that USAR next training on March 11th. The class has a homework assignment to bring in a picture of scenario to use as the homework assignment. Bob H. suggests a list of topics to be covered be provided. Per Dan they are working on determining what is needed and awaiting for info from Rick Martinez. Per Dan USAR is nice, but Rbfd feels it is not a necessity and they are experiencing tight budgets. Per Dan we are showing the interest and the willingness to get trained. Per Bob H we had 45 to 50 volunteers at drill at no cost, shouldn't this be acknowledged by providing training.

B. Review of Tsunami Drill ~ Marcelle

An "After action report" to come separately. Daily Breeze photos of event showing CERT in action, but no accompanying story to advise readers about CERT. Received accolades from Fire dept and other city departments. Marcelle encourages anyone that desires to; submit comments, questions or other information regarding the drill to her attention (email).

It was also indicated that if anyone used supplies from personal cache please advise Marcelle so that can be reimbursed by Fire Dept.

Bob Heil commented on the educational perspective of event.

Marcelle noted that the Daily Breeze failed to provide sufficient info on CERT class via a website or phone number for more information. Marcelle requests that RBCERTAA submits their own Press Release (after Rbfd approval) and contact papers for better coverage. Dan B agreed that the releases should be approved by FD.

Congratulation on Monty & Bob A for completion of EMT training.

C. Class 37

- Cribbing, Lifts/Carries March 13th Class Assistance

Marcelle cannot attend but requests volunteers to assist FF Herrera. Nancy Nichols, Monty, Bob Heil will attend and help FD trainers.

- Graduation March 29th Alumni Coverage

- Food donation

Marcelle requests help to get food donation.

D. Class 38

Starts June 5th, needs to be confirmed by FD. Per Dan as of now on schedule. There are some people on list for class 38 per Dan B.

E. 2008 Training schedule

April 5, 2008 10A-3P Per Dan B more focus, rescue mission and techniques, medical care & first aid, fire suppression, and organization, each about one hour. Dan to get instructors (4 to 5) in overtime. . Bob A concerned that accurate info be disseminated in newsletter about the training. Marcelle offered the help of CERT alumni for set up and breakdown.

Per Dan the following are possible trainers:

Fire Suppression– (Kurt & Dan)

Medical (Vince and possible Paul)

Rescue – Bob Hernandez. and one other

Per Marcelle to get CERT members more involved and make sure members are current in first aid and CPR...

Additionally training in future for breakaway groups for cribbing, radios, organization, etc per Dan.

Need to see response at this training. Next training will be under different budget. If only 10 people show up it will be problem. More advanced than a graduation, more hands on. Dan needs head count and what are we going to do on lunch? (BBQ, potluck or?). Burgers on grill would be a good way to help build the team spirit. Per Bob H. next Tuesday is the next USAR training which would be a good way to get a head count on attendees.

Bob H suggests info go into weekly update as it has been

Class graduation is 3/29 and some of that class will probably go to the training event... Marcelle to get head count from class on Thursday.

Monty suggest that hands on be limited to groups of 15 or less. Dan indicated the leadership part is very important

- o Location per Marcelle to be determined, does FD need any staffing or needs from CERT
Suggestions: Station 2, Perry Park, possibly 50 people at most
Per Dan 95% it will be at Station 2,
- o Needs from RBCERTAA
- o CERT ID Cards
Per Marcelle RBCPD has new machine. Marcelle requested examples from other groups as possible use as template. Bob Applegate suggested the CERT ID from L.A which has green CERT logo on left side, photo of person, name, bar code,
Marcelle suggested coding numbers to indicate class, person #, and year of grad.
Consistency of ID information is needed
Want to get accomplished by April 5th the style and get new photo and get info if first aid and CPR current.
Suggest card has address to wear "if card found, mail to"

Dan suggests using stick on dots for the training sessions for interim. It will take time to get the new cards and method of doing in place.

- ii. August 10, 2008 10A-3P
Per Dan this is a save the date for training.

F. Upcoming Events ~ Marcelle

- i. General Meeting discussion

Possibly combining with Picnic. Per Monty we want to get more people to come and get involved. Perhaps having speaker would motivate people to come. Bob H. says you should have people that are aware and involved to participating in voting. Monty suggests we need to get new class members involved.

Marcelle suggests we move the general meeting be moved to October/November. Marcelle wants to have a speaker and a well put together meeting. Marcelle made motion for postponing meeting to later in year, Bob H. 2nd. Motion passed. (Noted that this meeting is not part of elections)

- ii. CERT Picnic June 2008
Marcelle suggests June 28th. Dan on duty that day. Several prefer Sunday. Sandy motions the picnic be on June 29th, Monty 2nd. Motion passed. Dan to reserve BBQ grille and Marcelle to remind Dan by note. Picnic 11AM to 3PM. FD generally brings Burgers, Hot Dogs and fixings. CERT provides deserts and sides. Donations requested. (2007 was a \$10 donation) Hose relay, soccer, etc. could be considered again.
Dan to set up meeting to cover items.
- iii. St. Patrick's Day Parade Hermosa Beach Saturday March 15th
Hermosa Beach has invited RBCERTAA to march in parade...
Per Sandy the application needs to be submitted with insurance of vehicle
11 AM is parade start time, staging to be advised.
- iv. Redondo Beach Booth Sunday, March 16th
RB St Pat run sponsored by Village Runner. Monty asked if anyone can attend and staff booth. If we have 3 people we will, if not then we will pass.
- v. Dodger Day (Friday, June 6th)
This is a Redondo Beach City event and was presented by Heling to various city groups at request of Mayor.
Want to keep everyone in same general seating. Suggest putting it into our weekly bulletin. Various seating \$20 to \$50. We take a percentage as a fund raiser. Example buy at \$5, sell at \$11
Per Bob H concerned about us pre purchasing and not being able to sell them. Marcelle to get more info from Heling.
- vi. Relay For Life July 19th
See separate notes prepared by Sandy and distributed at meeting attached. Per Marcelle we should have some fun events such as MRE Hors d'ovres contest, sand bag relay. Combine community visibility of CERT along with Relay for Life for good of both organizations.
- vii. Safety Commission Meeting March 17th Monty suggests as many of us that can attend do so.
It was noted that if someone can only attend a portion, can leave when you want. Starts at 7PM

F. Committee Updates

- i. Community Involvement ~ Sandy
 1. Relay for Life (see notes submitted by Sandy attached.
 2. Tulita School more detail in April meeting. List for volunteers passed around for sign up.
 3. Rotary event on April 5th for casino night 6 to 11PM at Temple Menorah.
Since Rotary has helped CERT we should encourage attendance of this event.
- ii. Equipment ~ Mike
Marcelle requested info from Dan on what is needed to be added to our cache.
We are carrying a lot of MRC supplies in our trailer. We have advised Brandy of BCHD that we would be moving some of the MRC supplies to container and then transport if needed.
It is suggested that the boxes be labeled with contents.
Lily is working on getting some student to help with inventorying. Await better weather

iii. Funding ~ Monty

Per Marcelle we need to get some funding done for CERT. Mike Grady is willing to make the call for the donation. He needs info on company and contact.

Monty suggests we might combine a CERT raffle at Hermosa Fiesta.

Marcelle has approached several organizations in Redondo Beach for funds. Marcelle asks that others participate. Marcelle suggests a competition basketball game (police v FD). Bob A. wants to know if his would cause overtime for depts. Dan B. suggested contacting Erik Baker on "C" shift as contact for RBFD. Per Dan last time done 5 years ago.

Marcelle forwarded email on grant writing class, April 10th and 11th. Fee is \$425. Would CERT consider spending funds or if FD or PD would be interested in sharing cost? Marcelle has contacted IAN Meissen to see if PD would want to coordinate on funding some to attend this class. Bob H. suggests if someone would want to use if for personal business, but could also take this on for CERT perhaps the cost could be shared. Bob K to check his calendar and Marcelle to see if others would consider.

iv. Communications ~ Bob

Web site on temp hold due to Bob K family priorities.

Marcelle has 60 to 70 new email addresses to add distribution.

Possibly Bob A could do a ride along and a story on a day in the life as an article.

Marcelle indicated perhaps the Chief could do story on vision of department, etc.

Monty suggests putting item in weekly update requesting material for newsletter (due by 22nd of month per Bob A.)

v. PR ~ Marcelle

Missed opportunity on announcement is paper along with the pics of Tsunami Drill. Suggests that CERT do press release – again with RBFD approval.

Approval of CERT representation at RBPD shift meeting. If interested in participating it would be one week and twice a year. 9 shifts in a week x 2 per year. Contact Marcelle.

Marcelle extending invitations to Daily Breeze, Beach Reporter, Easy Reader to participate in taking class and doing article.

Marcelle open to suggestions.

7) ANNOUNCEMENTS

8) OPEN FORUM

9) ADJOURNMENT ~ Marcelle motion to adjourn Sandy, Bob 2nd, adjourned at 8:35PM