

RBCERTAA BOARD MEETING AGENDA

January 8TH, 2008

Total Volunteer Hours: (Bob K. 18 hrs) (Mike) (Marcelle) (Bob A) (Monty) (Ro 36 hrs)

Attendees at this meeting:

RBCERTAA Board Members	Present	Guests in Attendance:
President- Marcelle McCullough	X	Bob Heil
Vice President- Mike Grady	X	Jared Van Sloten
Treasurer- Monty Ruth	X	
Secretary- "Ro"chelle Kelley	X	
Jeff Adam	X	
Jennifer Adam	X	
Lily Gonzalez	Check-In	
Bob Kumler	A	
Bob Applegate	X	
Sandy Marchese	X	
Fire Department Liaison:		
Captain Dan Bliss	A	
Kurt Mahoney	A	
Isaac Yang	X	
A=Absent		

1) CALL TO ORDER ~Marcelle **18:46**

Delay in calling to order due to relocation of meeting as Billy's was occupied. Meeting held at Round Table Pizza.

2) INTRODUCTION OF GUESTS ~Marcelle **18:48**

3) PRESENTATION OF AGENDA ORDER and request for additions/deletions ~Marcelle **18:51**

(Please announce Open Forum discussion items at this time)

4) CALL FOR APPROVAL OF MINUTES ~ Ro- **Abstained-** re-address at February Meeting

5) OLD BUSINESS: 18:53

A. TREASURER'S REPORT ~**Monty Mike Motion Bob A Second- All- Approved.**

- i. Presentation and call for approval of **January 2008** Treasurer's Report
- ii. Revenues received, reimbursement requests and presentation of current bills for payment

6) NEW BUSINESS:

A. Board Position Open (Nominations) ~ **Mike 1856**

-Nominated- Bob Heil- Accepted.

B. Strategic Planning Meeting Recap – **Marcelle 1859**

In attendance:

Captain Dan Bliss
 Captain Rick Martinez
 Marcelle McCullough
 Mike Grady
 Rochelle Kelley

CALL OUT

We discussed having USAR teams as a first line of call out. Mike was instrumental in coordinating a call out list that is expected to be implemented into operating procedures with the RBFD and shared with RBPD Dispatch. (If you need a copy of this Phone Tree contact Mike Grady).

Dan Bliss confirmed today that he is working on the script for the test broadcast and the operational procedures of this phone tree. He will advise us once this is actually implemented.

USAR

Mike is the point person here but it was encouraged that all USAR members were to complete the online HazMat course and FEMA test. He can share an update with you under separate email. It was mentioned however that Pete Villa Senior is our Rbfd point of contact on USAR and training for BICEPP. Actual date for the BICEPP to be determined.

TRAINING

It has been confirmed that the Rbfd agrees to our request to have 2 full day trainings instead of the traditional one training each quarter. This, we hope, will help give alumni a more comprehensive training of all elements of CERT. Dates currently recommended are Saturday, April 5th and Sunday, August 3 or Sunday, August 10th. Time of the training is suggested to be 10:00AM - 3:30PM with the ability to go over if we need to.

It was also discussed that in 2009 we would implement the requirement that attending either one of the two full day trainings (FDT) would be mandatory to maintain your status in the CERT program. It was again discussed to extend the training to 9-10 weeks but no final decision was made.

BADGES AND UNIFORMS

There is active discussion taking place between Rbfd and Rbpd on changing name badges. As a deadline we can look at the April Full Day Training (FDT) as a deadline so that we can implement it with that training. I would welcome any suggestions on information you would like to see on the badges. If you have a sample badge from another CERT program or organization please make a copy and share that with me at your earliest convenience.

TO-DO: We need to get an inventory of the green CERT vests we have in the trailer/container. Additionally, get 3 competitive price quotes for ordering new vests as a consideration of providing them with the helmet on graduation.

Our goal with this is to start creating more uniformity in our appearance when conducting CERT training and activities.

BUDGET

TO-DO: The Rbfd is evaluating budgets and we need to get Captain Bliss an estimate of our annual expenses. This will include helmets, mouth guards and vests (provided by Diane Hon I believe) but additionally I would like to submit any costs that Rbcertaa has incurred to help CERT with class attendance, marketing, food/beverage etc. It is the hope of both Rbcertaa and Rbfd that we have more financial support from the City.

FUNDRAISING

There was conversation of a possible pancake breakfast or spaghetti dinner to assist with funding. The idea is to tie it into another event such as the 5k run or other event that already is attracting citizens. Additionally, I would like to propose some consideration in a specific event for Rbcertaa and thought about a haunted house at Halloween or similar event. This would be a topic for Sandy of the Community Involvement committee but wanted to get your feedback.

MISC.

TO-DO: Provide liability information Marcelle received from NEPC

TO-DO: Extend an invite to Rbpd for class and to have orientation of CERT/Rbcertaa to Rbpd Shift Meetings.

-Ro has started this conversation and I will ask her to offer an update to the Board at our Exec. Board Meeting on January 3rd.

Rbfd FEEDBACK

Captain Bliss shared with us that the image of Rbcertaa is positive and continues to improve. Wants to see the AM Radio utilized as an information source to Rbcert Alumni.

C. 2008 Update ~ Marcelle

2008 Academy Schedule and mandatory trainings ~ Marcelle/Mike

D. Class 37 ~ Marcelle **1905**

-Start Date February 7th, 2008

-Jared Van Sloten volunteered to help with donation of food for first class.

E. Fire Department Corner ~ Captain Dan Bliss- Rep by Isaac Yang **1907**

-With Regard to class 37 we have discussed the new class content

- Roster is staying the same

- Asked what we wanted to see

-SIMS/NIMS break-up

-More hands on training

-More detailed First-Aid training with concept conception

-Reviewing of curriculum

-How involved does RBCERTAA want to be?

-Need more Hands on- IE Grad day

-Yang ideal reverse hands on does not leave them to just figure it out.

Explain to them how to figure it out.

-Mike voiced that the change in curriculum has shorten the training by adding the CPR and

SIMS/NIMS would like to see the grad day have breakout sections to include search and rescue.

-Bob Heil mentioned that it used to be more hands on and less stand alone talk. Believes that if the class went back to a more hands on in each week and start on time. If we can keep it more interesting then the people would be more prompt and interested. Walk through first then breakouts.

- Isaac stated maybe we could do more small hands-on not focus so much on the one big drill.

-Suggested to drop CPR- Not received well.

-Jared suggested that use the first ½ hour of class as a refresher.

-Badges

-Mike- CPR- it is a much higher chance to use CPR over disaster preparedness. Documented to

use more.

-Bob asked if there is a national curriculum

-State on the Department Address is coming-up

-HBFD went to a 2 platoon system and is not in as much need of assistance.

F. Committee Updates **1940**

Community Involvement ~ Marcelle for Sandy-

-RBCERTAA assisted BCHD with the holiday gift bag deliveries to qualified senior citizens in the beach cities. Thank you to all those CERT members that participated. Heather Hocking of BCHD extends her thanks to all participants.

-The American Cancer Society Relay for Life is projected for July 19, 2008. As previously discussed the Board agreed to form a team to raise funds for American Cancer Society. Sandy to meet with Mike Grady to discuss the donation made by Honda for the scooter to be raffled by Team CERT. Sandy would like to start getting volunteers for the walk and will develop a time chart for walkers. It is her hope that the CERT team will include RBCERTAA members, fire department personnel, friends and family members. There is no limit to the number of participants. Sandy will announce her \$\$ goal at February Board Meeting.

See more at http://relay.acsevents.org/site/TR/RelayForLife/RelayForLifeCaliforniaDivision?fr_id=4148&pg=entry

-Sandy would welcome any ideas for community involvement events.

-CERT Community Involvement will have tables set up at the January Map Your Neighborhood events in order to secure sign ups for CERT Academy 37 which begins February 7th.

1. MYN

a. Map Your Neighborhood Speaker January 24 25 (NOTE this is an add on date in MB) & 26, 2008

2. BCHD Blood Drive January 10th (see Jan. 3rd Weekly Update for details)

3. January 11, 2008 – CCC Party with Lisa Burke

4. Relay for Life

ii. Equipment ~ Mike **1946**

1. Inventory rescheduled (Lily)-not present to discuss

iii. Funding ~ Monty **1954**

-Mike brought up the Santa Run as a prelim to the 10K to fund RB volunteer programs

-Monty motioned that we approve Mike Grady to pursue getting a Santa Run in December to happen. Second Jennifer- unanimous Yeah

1. Donations (Marcelle)

Ro brought up Starbucks donations and will continue to investigate.

- iv. Communications ~ Bob A. commented in Bob K.'s absence 2014
 - Website doing well. A little disappointed in pictures most size of thumbnails.
 - needs to make some more changes.
 - newsletter being worked on a little dead in water trying to merge the e-mail data list.
 - Poster needs to be finalized.
 - discussed that Mike/Marcelle and Bob A meet outside meeting to discuss assistance
- v. PR ~Marcelle 2030
 - Fliers for upcoming classes
 - Will investigate support for banner for above street.
 - Will investigate Electronic billboard for around the city

H. USAR – Mike 2035

- a. Phone tree updates
- b. Several drops from team
- c. Still need several to get Hazmat cert.
- d. Training starts the 22nd. Minimal 1 per month
 - i. 1800 Beach Cities Health District Redondo room

I. RBPD Shift Meetings - Ro

8) OPEN FORUM

- Presidential Award by Monty
 - Monty discussed need and vehicle to track volunteer hours
- Certified Crisis responders- ie Chaplin in Redondo was discussed.

9) ADJOURNMENT ~ Marcelle 2100

-motioned Ro Second mike- no objections;

Please don't forget to pay for your food.